



JAYAWANT SHIKSHAN PRASARAK MANDAL'S

**Bhivarabai Sawant Institute of Technology & Research**

(Approved by AICTE New Delhi, DTE Mumbai & Affiliated to Savitribai Phule Pune University)  
Gat No. 719/1 & 2, Wagholi, Pune-Nagar Road, Pune-412207



**Prof. Dr. T. J. Sawant**  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

Ph : 020-067335108, 65217050, 67335100  
Telefax : 020-67335100  
Website : [www.ispmbisotr.edu.in](http://www.ispmbisotr.edu.in)  
(DTE CODE: EN 6311, University Code: CEGP-013100)

**Dr. T.K. Nagaraj**  
ME. (civil Engg). Ph.D (civil Engg)  
LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE

Principal

**Institute Accredited by National Assessment and Accreditations Council (NAAC) and NBA accredited Programs:  
Information Technology, Electronics & Telecommunication Engineering, and Electrical Engineering**

### *5.1.4-The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

**Findings of DVV:** 1. Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms. 2. Circular/web-link/ committee report justifying the objective of the metric 3.Minutes of the meetings of student grievance committee, as per metric.

### **Clarification for findings of DVV:**

1. Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms attached herewith.
2. Circular/web-link/ committee report justifying the objective of the metric attached herewith
3. Minutes of the meetings of student grievance committee, as per metric attached herewith.



**Vision:** "To Satisfy the aspirations of youth force, who want to lead the nation towards prosperity through techno-economic development"

**Mission:** "To provide, nurture and maintain an environment of high academic excellence, research and entrepreneurship For all aspiring Students, which will prepare them to face global challenges maintaining high ethical and moral Standards"





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EN 6311 | CEGP-013100

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LMISRMTT, LMIE  
Principal

Ref No: JSPM/BSIOTR/ 14738

Date: 22/11/2021

### OFFICE ORDER

It is hereby informed that the following members are nominated on College Development Committee as per norms of Maharashtra Public University Act 2016

### GOVERNING BODY

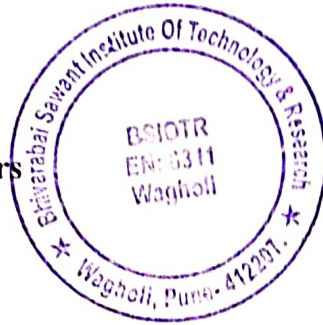
| Sr. No. | Name                        | Occupation  | Designation in body  | Status of the Member                |
|---------|-----------------------------|---|----------------------|-------------------------------------|
|         | Dr. T. J. Sawant            | Founder Secretary<br>JSPM Trust, Pune                   | Chairman             | Chairman<br>(Nominated<br>by Trust) |
|         | Dr. Ravi Joshi              | Director, Planning &<br>Development, JSPM               | Member               | Member<br>(Nominated<br>by Trust)   |
|         | Shri. B. M. Tiwari          | Asst. Director,<br>Regional Officer,<br>WRO, AICTE      | Member               | AICTE<br>Nominee                    |
|         | Dr. D. V. Jadhav            | Jt. Director,<br>DTE Pune Regional<br>Office            | Member               | State Govt.<br>Nominee              |
|         | Dr. Yogesh Nerkar           | Coordinator<br>Examination<br>Automation, SPPU,<br>Pune | Member               | University<br>Nominee               |
|         | Mr. Vijay Sawant            | Director ARQAC,<br>JSPM                                 | Member               | Nominated<br>by Mgmt.               |
|         | Mr. P. V. Jatti             | HOD, Mech. Dept.,<br>BSIOTR                             | Member               | Teaching<br>Staff                   |
|         | Dr. Gayatri Bhandari        | HOD, Computer.<br>Dept., BSIOTR                         | Member               | Teaching<br>Staff                   |
|         | Dr. H. D. Patil             | Director, KIMR  | Member               | Member<br>Academician               |
|         | Dr. Bhushan Patil           | Senior Data Analyst,<br>General Electricals             | Member               | Member<br>Industrialist             |
|         | Dr. Nagaraj K.<br>Timalapur | Principal, BSIOTR,<br>Pune                              | Member-<br>Secretary | Ex-officio<br>Member                |

**Functions:** The Governing Body besides being the supreme administrative authority of the Institute shall have the following additional functions:

1. To approve an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth and enable the college to foster excellence in curricular, co-curricular and extra-curricular activities.
2. Approval about introducing new academic courses and the creation of additional teaching and administrative posts and approval to fill the vacant post.

3. To Encourage and strengthen research culture, consultancy and extension activities in the college.
4. Approval for recommendations of College Development Committee regarding overall development of the institute.
5. To approve the annual financial estimates (budget) and financial statements of the college.
6. To approve the recommendations regarding the students and employees welfare activities in the college.
7. To take note of inspection reports, local inquiry reports, audit report, report of NAAC/NBA, etc. and approval to actions if any.

Copy to: All above members



Dr. T K Nagaraj

**PRINCIPAL**  
**Principal**

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Principal

Ref No: JSPM/BSIOTR/ 14739

Date: 22/11/2021

## OFFICE ORDER

It is hereby informed that the following members are nominated on College Development Committee as per norms of Maharashtra Public University Act 2016

### COLLEGE DEVELOPMENT COMMITTEE

| Sr. No. | Name                     | Occupation  | Designation in body  | Status of the Member                |
|---------|--------------------------|---|----------------------|-------------------------------------|
| 1       | Dr. T. J. Sawant         | Founder Secretary<br>JSPM Trust, Pune                 | Chairman             | Chairman<br>(Nominated<br>by Trust) |
| 2       | Dr. Ravi Joshi           | Director, Planning &<br>Development, JSPM             | Member               | Member<br>(Nominated<br>by Trust)   |
| 3       | Mr. Vijay Sawant         | Director ARQAC,<br>JSPM                               | Member               | Nominated by<br>Mgmt.               |
| 4       | Dr. H. D. Patil          | Director, KIMR  | Member               | Member<br>Academician               |
| 5       | Dr. R. S. Deshpande      | Principal, Imperial<br>College of Engineering         | Member               | Member<br>Academician               |
| 6       | Mr. N. A. Badageri       | Director,<br>United Metallurgical<br>Pvt. Ltd., Nagar | Member               | Member<br>Industrialist             |
| 7       | Dr. Gayatri Bhandari     | HOD, Computer. Dept.,<br>BSIOTR                       | Member               | HOD nominated<br>by Principal       |
| 8       | Dr. Yogesh Angal         | HOD, E&TC Dept.<br>BSIOTR                             | Member               | HOD nominated<br>by Principal       |
| 9       | Mr. Vivek Mohite         | Mech. Engg. Dept.<br>BSIOTR                           | Member               | Teacher<br>Representative           |
| 10      | Mr. Pritam Anuse         | OS, BSIOTR  | Member               | Non - teaching<br>Representative    |
| 11      | Dr. Nagaraj K. Timalapur | Principal, BSIOTR,<br>Pune                            | Member-<br>Secretary | Ex-officio<br>Member                |

The functions and responsibilities of the College Development Committee are as follows:

1. Prepare an overall comprehensive development plan of the institute regarding academic, administrative and infrastructural growth, and enable Institute to foster excellence in curricular, co-curricular and extra-curricular activities.
2. Decide about the overall teaching programs or annual calendar of the institute.
3. Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts.

4. Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the institute.
5. Make specific recommendations to the management to foster academic collaborations with industry to strengthen teaching- learning process.
6. Make specific recommendations to the management to encourage the use of information and communication technology in the teaching and learning process.
7. Make specific recommendations regarding the improvement in the teaching and suitable training programs for the employees of the institute.
8. Prepare the annual financial estimates (budget) and financial statements of the institute and recommend the same to the GB for approval.
9. Formulate proposals of new expenditure not provided in the annual financial estimates (budget).
10. Make recommendations regarding the students and employees welfare activities in the institute.
11. Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.
12. Frame suitable admissions procedure for different programs by following the statutory norms.
13. Plan major annual events in the institute, such as annual day, sports events, cultural events, etc.
14. Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the institute or institution.
15. Consider and make appropriate recommendations on inspection reports, local inquiry reports, the audit report, report of National Assessment and Accreditation Council, etc.
16. Recommend the distribution of different prizes, medals and awards to the students.



**Dr. T K Nagaraj**

**Principal**  
**PRINCIPAL**

Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune- 412207.

**Copy to: All above members**





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Founder Secretary

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LMISRMTT, LMIE  
Principal

RefNo: JSPM/BSIOTR/14740

Date: 22/11/2021

**OFFICE ORDER**

The following members are constituted for SC/ST Committee to prevent Caste Based Discrimination as well as to implement various schemes of GOI Scholarships, stipends, etc.

**SC/ST COMMITTEE**

| Sr. No. | Name of Member       | Designation              | Position in SC/ST Committee |
|---------|----------------------|--------------------------|-----------------------------|
| 1       | Dr. Anil Wanare      | Prof., E & TC Engg.      | Chairman                    |
| 2       | Ms. Pranita Ingale   | Asst. Prof., IT Engg.    | Member                      |
| 3       | Ms. Atul Talape      | Asst. Prof., Mech. Engg. | Member                      |
| 4       | Mr. Nitin Taktode    | Non – Teaching Staff     | Member                      |
| 5       | Mr. Jayawant Gadekar | Non – Teaching Staff     | Member                      |

**The functions of SC / ST committee are as follows:**

1. Upliftment of students and staff belongs to SC/ST category.
2. To share various government schemes & Programs with concern members.
3. To ensure proper implementation of various schemes of MHRD Government of India and State Govt. concerning scholarships, stipends, etc. for the welfare of reserved categories.
4. To keep watch on any activity related to discrimination on the basis of caste in college premises.

**Dr. T K Nagaraj**

Copy to: All above members



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LMISRMTT, LMIE  
Principal

Ref No: JSPM/BSIOTR/14759

Date: 24/11/2021

## OFFICE ORDER

This is to inform you about formation of Anti-Ragging Squad Committee. It plays an important and crucial role in the holistic development of our students. Considering mandatory requirements for overall developments and growth of the institute; we have formulated the committee in consultation with Heads of the Department.

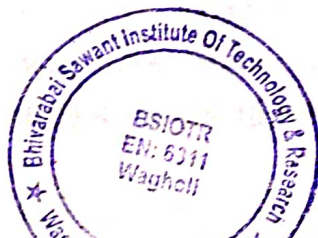
### COMPOSITION OF ANTI RAGGING SQUAD COMMITTEE

| Sr. No. | Name of Member          | Designation               | Position in Anti-Ragging Squad Committee |
|---------|-------------------------|---------------------------|--|
| 1.      | Dr. Arun Patil          | Asst. Prof., Mech. Engg.  | Coordinator                              |
| 2.      | Mrs. Minakshi Annamalai | Asst. Prof., E & TC Engg. | Member                                   |
| 3.      | Mr. Ajay Pingale        | Asst. Prof., Mech. Engg.  | Member                                   |
| 4.      | Ms. Madhavi Kulkarni    | Asst. Prof., Comp. Engg.  | Member                                   |
| 5.      | Mr. Tushar Kafare       | Asst. Prof., E & TC Engg. | Member                                   |

#### Responsibility of Anti-Ragging Squad:

1. Makes surprise visits on hostels and other places vulnerable to incidents and having the potential for ragging and is empowered to inspect such places.
2. Anti-Ragging Squad conducts an on-the-spot enquiry into any incidents of ragging reported.
3. Anti-Ragging Squad conducts such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and considerations such other relevant information as may be required.

Dr. T K Nagaraj



**PRINCIPAL**

Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune- 412207.

Copy to: All above members



Ref No: JSPM/BSIOTR/14762

Date: 25/11/2021

**OFFICE ORDER**

This is to inform all about formation of Anti-Ragging Committee comprising of the following members to take all necessary measures as per the provisions of anti-ragging act.

**ANTI RAGGING COMMITTEE**

| Sr. No. | Name of Member                | Designation                        | Position in Anti-Ragging Committee |
|---------|-------------------------------|------------------------------------|------------------------------------|
| 1.      | Dr. T. K. Nagaraj             | Principal, BSIOTR                  | Chairman                           |
| 2.      | PSI, Police Station, Lonikand | Police Sub Inspector (PSI)         | Member                             |
| 3.      | Dr. Gayatri Bhandari          | Professor, Comp. Engg. Dept.       | Member                             |
| 4.      | Mr. Prabhuling Jatti          | Asst. Prof., Mech. Engg. Dept.     | Member                             |
| 5.      | Dr. Nilam Ghuge               | Professor, Elect. Engg. Dept.      | Member                             |
| 6.      | Mr. Shrishail Patil           | Asst. Prof., Comp. Engg. Dept.     | Member                             |
| 7.      | Mrs. Swati Godase             | Asst. Prof., General Science Dept. | Member                             |
| 8.      | Mr. Pritam Anuse              | Office Superintendent              | Member                             |
| 9.      | Mrs. Anita Bhong              | Hostel Warden                      | Member                             |

**Functions & Responsibilities of Anti-Ragging Committee:**

1. To ensure compliance with the provisions of Anti-Ragging regulations as well as the provisions of any law for the time being in force concerning ragging.
2. To monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
3. To carryout regular checks for any ragging activity.
4. To carryout surprise checks in ragging prone zones.
5. To investigate the cases and to make recommendations on actions to be taken.

**Dr. T K Nagaraj**

Copy to: All above members



**Principal**  
**PRINCIPAL**  
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Principal

Prof. Dr. T. J. Sawant  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

Ref No: JSPM/BSIOTR/14761

Date:24/11/2021

## OFFICE ORDER

The disciplinary committee is constituted with the following members to take measure as mentioned below

### DISCIPLINE COMMITTEE

| Sr. No. | Name of Member         | Designation                        | Position in Discipline Committee |
|---------|------------------------|------------------------------------|----------------------------------|
| 1.      | Prof. Prabhuling Jatti | Asst. Prof., Mech. Engg.           | Chairman                         |
| 2.      | Dr. Nilam Ghuge        | Prof., Elect. Engg.                | Member                           |
| 3.      | Dr. Gayatri Bhandari   | Prof., Comp. Engg.                 | Member                           |
| 4.      | Dr. Yogesh Angal       | Prof., E & TC Engg.                | Member                           |
| 5.      | Dr. Swati Godase       | Asst. Prof., General Science Engg. | Member                           |
| 6.      | Mrs. Rekha Kotwal      | Asst. Prof., IT                    | Member                           |
| 7.      | Mr. Pritam Anuse       | Office Superintendent              | Member                           |

Following measures shall be taken by this committee for maintaining discipline in institute.

1. Identity card will be issued to all the students. They should produce their identity cards on demand.
2. Students are strictly prohibited from taking out any procession or indulging in unauthorized group activities.
3. Students should not arrange any function, meeting, or religious gathering within the campus without special permission of the authorities.
4. No one shall indulge in politics, violence, rioting or instigate communal feelings or have dealings with outside elements.
5. Misconduct or infringements of rules & regulations and activities which are not in the interest of the institution and harmful to the reputation of the institution will make a student liable for severe disciplinary action and even expulsion from the hostel & Institute.

Dr. T K Nagaraj



Copy to: All above members

PRINCIPAL  
Bhivarabai Sawant Institute of Technology & Research  
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LMISRMTT, LMIE  
Principal

Ref No.:JSPM/BSIOTR/14741

Date: 22/11/2021

## OFFICE ORDER

In order to comply with the AICTE / UGC / SPPU Regulation for addressing, student, Staff or other stake holders in the institution, "Grievance Redressal Committee" has been constituted with following members in different positions to enquire the nature and extent of grievance.

### GRIEVANCES REDRESSAL CELL

| Sr. No. | Name of Member          | Designation                        | Position in Grievance Redressal Cell |
|---------|-------------------------|------------------------------------|--------------------------------------|
| 1.      | Dr. Pravin Kachare      | Prof. Mech. Engg. Dept.            | Chairman                             |
| 2.      | Mr. Prabhuling Jatti    | Asst. Prof. Mech. Engg. Dept.      | Member                               |
| 3.      | Mr. Avinash Hadole      | Asst. Prof., Elect. Engg           | Member                               |
| 4.      | Mr. Mallikarjun Shrigan | Asst. Prof., General Science Dept. | Member                               |
| 5.      | Mrs. Madhavi Kulkarni   | Asst. Prof., Comp. Engg            | Member                               |
| 6.      | Mr. Mahesh Waghmode     | TE E & TC                          | Student Member                       |
| 7.      | Ms. Vaishali Bhor       | TE IT                              | Student Member                       |

#### Functions:

The function of the cell is to look into the complaints lodged by any student, and judge its merit. The cell is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the department members in person, or in consultation with the officer in-charge, Students' Grievance Cell. In case the person is unwilling to appear in self, grievance may be dropped in writing at the letter box / suggestion box of the Grievance Cell.

1. The cases will be attended promptly on receipt of written grievances from the students.
2. The cell formally will review all cases and will act accordingly as per the Management policy.
3. The cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

Dr. T K Nagaraj

Principal  
**PRINCIPAL**

Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune- 412207.

Copy to: All above members





Ref No: JSPM/BSIOTR/14763

Date: 25/11/2021

**OFFICE ORDER**

The following Internal Complaint Committee is hereby established at the Institute level for the purpose of redressal of grievance of staff & students related to Sexual Harassment of Women at workplace.

**INTERNAL COMPLAINT COMMITTEE / WOMEN GRIEVANCE CELL**

| Sr. No. | Name of Member        | Designation              | Position in ICC/<br>Women Grievance Cell |
|---------|-----------------------|--------------------------|--|
| 1.      | Dr. Gayatri Bhandari  | Prof. Comp. Engg.        | Chairman                                 |
| 2.      | Mrs. Rekha Kotwal     | Asst. Prof. in IT Dept.  | Member                                   |
| 3.      | Mrs. Swati Godase     | Asst. Prof. in FE Dept.  | Member                                   |
| 4.      | Mrs. Varsha Patil     | Asst. Prof. Mech. Engg.  | Member                                   |
| 5.      | Mrs. Jyoti Gole       | Asst. Prof. Elect. Engg. | Member                                   |
| 6.      | Ms. Chaitra Deshpande | TE E & TC Dept.          | Student Member                           |

**Functions of ICC:**

1. To provide a neutral, confidential and supportive environment for members of the campus community who may have been sexually harassed;
2. To advice complainants of the informal and formal means of resolution as specified by the Cell;
3. To ensure the fair and timely resolution of sexual harassment complaints;
4. To provide information regarding counseling and support services on the campus;
5. To promote awareness about sexual harassment through educational initiatives that encourages and fosters a respectful and safe campus environment.

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National Board of Accreditation (NBA), New Delhi

Re: JSPM/BSIOTR/22-23/15335 Date: 27 June 2022

## Office Order

This is to inform all concerned that the Internal Quality Assurance Cell (IQAC), which was constituted on June 2016 is reconstituted as per norms, comprising the following members for planning, guiding and monitoring Quality Assurance and Quality Enhancement activities of the Institution.

### Composition of IQAC

| Sr.No | Name of Member       | Designation  | Designation in IQAC          |
|-------|----------------------|--|------------------------------|
| 1     | Dr.T. K. Nagaraj     | Principal  | Chairperson                  |
| 2     | Dr. Sachin Admane    | Campus Director, JSPM's Wagholi Campus   | Member (MR)                  |
| 3     | Er.Rajendra Nimbargi | Sr. Manager Quality & M.R.<br>Helvoet Rubber & Plastics technologies (I)<br>Pvt. Ltd. Pune | Member (Industrialist)       |
|       | Mr.Prashant Mane     | Director, Phoenixgen Pvt Ltd, Pune   | Member (Employer)            |
| 4     | Mr.Vijay Gadad.      | Manager, Honeywell International India Pvt<br>Ltd, Pune                                    | Member Local Society         |
| 6     | Mr. Santosh Jathar   | Parent   | Member (Parent)              |
| 7     | Dr.Arun Patil        | Dean academic  | Member (Teaching)            |
| 8     | Dr.N.N.Ghuge.        | HOD, Electrical Engineering  | Member (Teaching)            |
| 9     | Dr.P.S.Kachare.      | HOD, Mechanical Engineering  | Member (Teaching)            |
| 10    | Dr.Y.S.Angal.        | HOD, Electronics and Tele Engg   | Member (Teaching)            |
| 11    | Mrs.Vidya Jagtap.    | HOD, Information Technology  | Member (Teaching)            |
| 12    | Dr.Gayatri Bhandari  | HOD, Computer Engineering  | Member (Teaching)            |
| 13    | Dr.Swati Godse       | HOD, Engineering Science   | Member (Teaching)            |
| 14    | Dr.A.L.Wanare        | Professor  | Member (Teaching)            |
| 15    | Mr.Ganesh Lahote     | Training and Placement Officer   | Member Admin                 |
| 17    | Mrs. Kavita Patil    | Sr. Clerk  | Member (Alumni)              |
| 18    | Mr.Darshan Patiln    | Enzigma Pvt Ltd, Pune  | Member Student               |
| 19    | Miss.Nikita Mane.    | Student, E&TC  | Member Student               |
| 20    | Mr.Gaurav Thakur     | Student, E&TC  | Coordinator/Director<br>IQAC |
| 21    | Mr.P.V.Jatti         | Associate Professor  |                              |

**Prof P V Jatti**  
IQAC Coordinator/Director

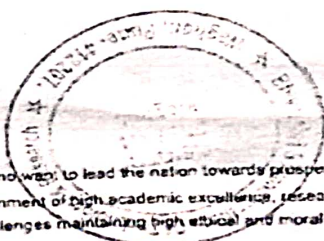
Vision: - To Satisfy the aspirations of youth force, who want to lead the nation towards prosperity through techno-economic growth.

Mission: - To create an environment of high academic excellence, research and innovation which will prepare them to face global challenges maintaining high ethical and moral standards.

1. All above members
2. Campus Director

**Dr. T K Nagaraj**  
Principal

**PRINCIPAL**  
Bhivarabai Sawant Institute of Technology & Research  
Wagholi, Pune- 412207





**Prof. Dr. T. J. Sawant**  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

(Approved by AICTE New Delhi, DTE Mumbai & Affiliated to Savitribai Phule Pune University)  
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Website : [www.jspm.edu.in](http://www.jspm.edu.in) / [www.bsiotr.org](http://www.bsiotr.org)  
EN 6311 / CEGP-013100

**Dr. T.K. Nagaraj**  
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LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref No:JSPM/BSIOTR/14743

Date: 23/11/2021

### OFFICE ORDER

Following academic monitoring committee (AMC) is formed for smooth conduct of academic activities under the IQAC.

#### ACADEMIC MONITORING CELL (AMC)

| Sr. No. | Name of Member      | Designation                       | Position in AMC |
|---------|---------------------|-----------------------------------|-----------------|
| 1.      | Dr. Arun Patil      | Asst. Prof. in Mech. Engg.        | Coordinator     |
| 2.      | Mr. Yogesh Bhendwar | Asst. Prof. in E &TC Engg.        | Member          |
| 3.      | Mrs. Ashwini Taksal | Asst. Prof. in IT                 | Member          |
| 4.      | Mr. Nitesh Anawat   | Asst. Prof. in Elect. Engg.       | Member          |
| 5.      | Mrs. Varsha Patil   | Asst. Prof. in Mech. Engg.        | Member          |
| 6.      | Mr. Nihil Gurav     | Asst. Prof. in General Sci. Engg. | Member          |
| 7.      | Mr. Vipul Bhosale   | Asst. Prof. in General Sci. Engg. | Member          |

#### Functions/responsibility / duties of AMC:

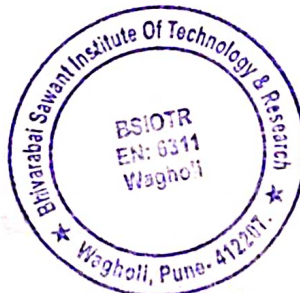
1. To ensure that all departments have done proper planning before the start of the academic year for conduction of academic activities like lectures, clinical postings and tentative examination dates
2. To ensure that effective teaching – learning is taking place throughout the academic year.
3. To ensure that effective continuous assessment and evaluation is taking place to support teaching – learning
4. To ensure that slow learners and advanced learners are taken care as per their needs
5. To ensure that students are mentored for academic as well as personality development
6. To ensure the attainment of course outcomes and eventually the program outcomes.

**Dr. T K Nagaraj**

**Principal**  
**PRINCIPAL**

Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune- 412207.

Copy to: All above members





**Prof. Dr. T. J. Sawant**  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

**Dr. T.K. Nagaraj**  
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LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref No: JSPM/BSIOTR/14757

Date: 24/11/2021

**OFFICE ORDER**

The Program Assessment Committee (PAC) has been formed for monitoring of Information Technology Department activities.

**PROGRAM ASSESSMENT COMMITTEE OF INFORMATION TECHNOLOGY DEPARTMENT**

| Sr. No. | Name of Faculty member  | Designation                  | Position in PAC                   |
|---------|-------------------------|------------------------------|-----------------------------------|
| 1.      | Ms. Rekha Kotwal        | Asst. Prof., IT              | Chairman<br>(Program Coordinator) |
| 2.      | Ms. Pranita Ingale      | Asst. Prof., IT              | Module Coordinator                |
| 3.      | Ms. Bhagyashree Kadam   | Asst. Prof., IT              | Module Coordinator                |
| 4.      | Mr. Siddaram Bhourgunde | Asst. Prof., General Science | Module Coordinator                |

**Functions of PAC:**

1. Evaluates and monitors the attainment of COs, POs, PSOs.
2. Proposes necessary changes for continuous improvements.
3. Preparation of periodic reports on program related activities, status reports for management and key stakeholders.
4. Faculty motivation: To attend/organize workshop/seminar/FDP, paper publication, development of models/laboratory.
5. Student motivation: Attend/participate tech competitions, paper presentation, mini projects/models, social/cultural events, skill development programs.
6. Conduct surveys, interaction with faculty, coordinators and other stakeholders
7. Planning of co-curricular activities for attainment of POs/PSOs

Copy to: All above members



Dr. T K Nagaraj

**PRINCIPAL**  
Principal  
Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune- 412207



Ref No: JSPM/BSIOTR/14758

Date: 24/11/2021

**OFFICE ORDER**

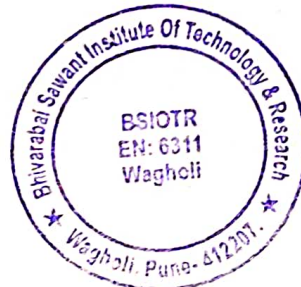
The Program Assessment Committee (PAC) has been formed for monitoring Electrical Engineering Department activities.

**PROGRAM ASSESSMENT COMMITTEE OF ELECTRICAL ENGINEERING  
DEPARTMENT**

| Sr. No. | Name of Faculty member | Designation                  | Position in PAC                   |
|---------|------------------------|------------------------------|-----------------------------------|
| 1.      | Prof. Nitesh Anawat    | Asst. Prof. Electrical Engg. | Chairman<br>(Program Coordinator) |
| 2.      | Mr. Rashmi Sharma      | Asst. Prof. Electrical Engg. | Module Coordinator                |
| 3.      | Mr. Avinash Hadole     | Asst. Prof. Electrical Engg. | Module Coordinator                |
| 4.      | Mrs. Amrita Tuteja     | Asst. Prof. Electrical Engg. | Module Coordinator                |
| 5.      | Mrs. Ritu Soni         | Asst. Prof. Electrical Engg. | Module Coordinator                |

**Functions of PAC:**

1. Evaluates and monitors the attainment of COs, POs, PSOs.
2. Proposes necessary changes for continuous improvements.
3. Preparation of periodic reports on program related activities, status reports for management and key stakeholders.
4. Faculty motivation: To attend/organize workshop/seminar/FDP, paper publication, development of models/laboratory.
5. Student motivation: Attend/participate tech competitions, paper presentation, mini projects/models, social/cultural events, skill development programs.
6. Conduct surveys, interaction with faculty, coordinators and other stakeholders
7. Monitoring of co-curricular activities for attainment of POs/PSOs



**Dr. T K Nagaraj**  
**PRINCIPAL**  
Bhivarabai Sawant Institute of Technology & Research  
Wagholi, Pune-412207.

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JAYAWANT SHIKSHAN PRASARAK MANDAL'S

# Bhivarabai Sawant Institute of Technology & Research

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**Prof. Dr. T. J. Sawant**  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

**Dr. T.K. Nagaraj**  
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LMISTE, LMIGS, LMIRC  
LMISMTT, LMIE  
Principal

Ref No: JSPM/BSIOTR/14764

Date: 25/11/2021

## OFFICE ORDER

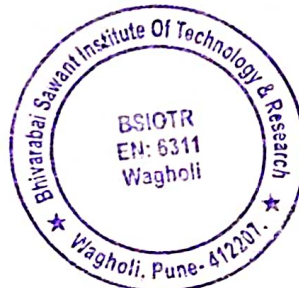
The Program Assessment Committee (PAC) has been formed for monitoring E & TC Department activities.

### PROGRAM ASSESSMENT COMMITTEE OF E & TC DEPARTMENT

| Sr. No. | Name of Faculty member | Designation              | Position in PAC                   |
|---------|------------------------|--------------------------|-----------------------------------|
| 1.      | Dr. Yogesh Angal       | Prof. E & TC Engg.       | Chairman<br>(Program Coordinator) |
| 2.      | Dr. Anil Wanare        | Asst. Prof. E & TC Engg. | Module Coordinator                |
| 3.      | Mr. Yogesh Bhendwar    | Asst. Prof. E & TC Engg. | Module Coordinator                |
| 4.      | Mrs. Meenakshi A       | Asst. Prof. E & TC Engg. | Module Coordinator                |
| 5.      | Mr. Tushar Kafare      | Asst. Prof. E & TC Engg. | Module Coordinator                |

Functions of PAC shall be as follows:

1. Evaluates and monitors the attainment of COs, POs, PSOs.
2. Proposes necessary changes for continuous improvements.
3. Preparation of periodic reports on program related activities, status reports for management and key stakeholders.
4. Faculty motivation: To attend / organize workshop/seminar / FDP, paper publication, development of models/laboratory.
5. Student motivation: Attend / participate tech competitions, paper presentation, mini projects/models, social/cultural events, skill development programs.
6. Conduct surveys, interaction with faculty, coordinators and other stakeholders
7. Planning of co-curricular activities for attainment of POs/PSOs



  
Dr. T K Nagaraj

**PRINCIPAL**  
Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune- 412207.

Copy to: All above members





Ref No.:JSPM/BSIOTR/14765

Date: 25/11/2021

**OFFICE ORDER**

Department Advisory Board, Department of Electrical Engineering is constituted with the following members.

**DEPARTMENT ADVISORY BOARD FOR ELECTRICAL ENGINEERING  
DEPARTMENT**

| Sr. No. | Name of Faculty member | Designation                           | Position in DAB    |
|---------|------------------------|---------------------------------------|--------------------|
| 1.      | Dr. Nilam Ghuge        | HOD                                   | Chairman           |
| 2.      | Dr. Arun Patil         | Dean                                  | Member             |
| 3.      | Dr. Prashant Tushare   | Chairman Board of Studies, SPPU, Pune | Member             |
| 4.      | Dr. Kailas Karande     | BOS Electrical Engg., PAHSUS          | Member Academician |
| 5.      | Dr. Bhushan Patil      | Sr. Scientist, General Electrical     | Member Industry    |
| 6.      | Mr. Nitesh Anwat       | Asst. Professor                       | Member Faculty     |
| 7.      | Ms. Manasi Patil       | SAP Consultant                        | Member Alumni      |
| 8.      | Mr. Sanket Patil       | TE Electrical Student                 | Member Student     |

**Functions of DAB:**

1. Drafting of Vision, Mission of department
2. Drafting of PEOs, Formulation of PSOs
3. Defines current and future issues related to program.
4. Develop/recommends new or revised PEOs/PSOs
5. Recommends the proposals/requirements for effective implementation of OBE
6. Define various assessment tools for measuring outcomes
7. Evaluates the attainment of PEOs, POs, PSOs and proposes necessary improvements

**Dr. T K Nagaraj**

**PRINCIPAL**

**Bhivarabai Sawant Institute Of Technology & Research**  
Wagholi, Pune- 412207.

**Copy to: All above members**



**Prof. Dr. T. J. Sawant**  
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**Dr. T.K. Nagaraj**  
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LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref No:JSPM/BSIOTR/14744

Date: 22/11/2021

**OFFICE ORDER**

Department Advisory Board, Department of Information Technology is constituted with the following members.

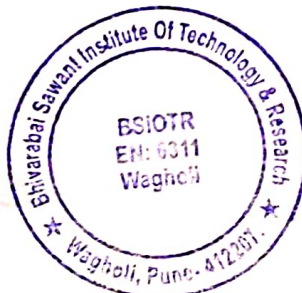
**DEPARTMENT ADVISORY BOARD FOR INFORMATION TECHNOLOGY  
DEPARTMENT**

| Sr. No. | Name of Faculty member | Designation  | Position in DAB    |
|---------|------------------------|--|--------------------|
| 1       | Mrs. Vidya Jagtap      | HOD  | Chairman           |
| 2       | Dr. Arun Patil         | Dean   | Member             |
| 3       | Dr. Yogesh Angal       | Dean R & D   | Member             |
| 4       | Dr. Aditya Abhyankar   | Chairman, Board of Studies, SPPU, Pune                   | Member             |
| 5       | Dr. Vinod Wadane       | HOD, Computer Dept, ICOER                                | Member Academician |
| 6       | Ms. Rutuja Sathe       | Director, Infeanet Digital Marketing and Web Media, Pune | Member Industry    |
| 7       | Mrs. Rekha Kotwal      | Asst. Professor  | Member Faculty     |
| 8       | Mr. Abhishek Karape    | Xoriant Pvt., Ltd., Pune                                 | Member Alumni      |
| 9       | Ms. Nikita Bhosage     | TE IT student  | Member Student     |

**Roles and responsibilities: The roles and responsibilities of DAB are as follows:**

1. Suggest improvement in academic plans and recommend standard practices/systems for attainment of PEOs &
2. Encourage for industry-institute interactions to bridge up curriculum/industry gap and suggest quality improvement initiatives to enhance employability.
3. Redefine existing PEO's, aligning of PEO's to the mission statements and defining program specific outcomes.
4. To propose necessary action plan for skill development of students, required for entrepreneurship development and quality improvement.
5. To identify and suggest thrust areas to conduct various activities (final year projects, training courses and additional experiments to meet PEOs.

Copy to: All above members



**Dr. T K Nagaraj**

**Principal  
PRINCIPAL**

Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune- 412207.



**Prof. Dr. T. J. Sawant**  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

**Dr. T.K. Nagaraj**  
ME. (Civil Engg), Ph.D (Civil Engg)  
LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref No: JSPM/BSIOTR/14718

Date: 23/11/2021

**OFFICE ORDER**

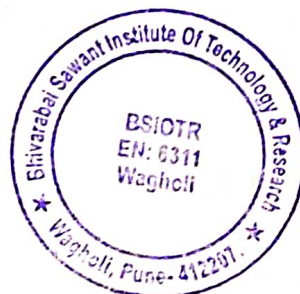
Department Advisory Board, Department of E&TC Engineering is constituted with the following members.

**DEPARTMENT ADVISORY BOARD FOR ELECTRONICS AND TELE-COMM.  
ENGINEERING DEPARTMENT**

| Sr. No. | Name of Faculty member | Designation   | Position in DAB       |
|---------|------------------------|---|-----------------------|
| 1       | Dr. Yogesh Angal       | HOD   | Chairman              |
| 2       | Dr. Arun Patil         | Dean  | Member                |
| 3       | Dr. Yogesh Angal       | Dean R & D  | Member                |
| 4       | Dr. Dattatray Bormane  | Chairman Board of Studies,<br>SPPU, Pune              | Member                |
| 5       | Dr. Aditya Abhyankar   | Dean and HOD, Department of<br>Technology, SPPU, Pune | Member<br>Academician |
| 6       | Mr. Amol Shinde        | Sr. Technical Engineer, CISCO, Pune                   | Member Industry       |
| 7       | Dr. Anil Wanare        | Professor   | Member Faculty        |
| 8       | Ms. Sayali Lokhande    | Entrepreneur  | Member Alumni         |
| 9       | Mr. Gaurav Thakur      | TE E & TC student                                     | Member Student        |

**Functions of DAB:**

1. Drafting of Vision, Mission of department
2. Drafting of PEOs, Formulation of PSOs
3. Defines current and future issues related to program.
4. Develop/recommends new or revised PEOs/PSOs
5. Recommends the proposals/requirements for effective implementation of OBE
6. Define various assessment tools for measuring outcomes
7. Evaluates the attainment of PEOs, POs, PSOs and proposes necessary improvements



Copy to: All above members

Dr. T K Nagaraj

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**Dr. T.K. Nagaraj**  
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LMISRMTT, LMIE  
Principal

Ref No:JSPM/BSIOTR/14745

Date: 22/11/2021

### OFFICE ORDER

The Following members are the part of the Library Advisory committee

#### LIBRARY ADVISORY COMMITTEE

| Sr. No. | Name of Member       | Designation                   | Position in Library Advisory Committee |
|---------|----------------------|-------------------------------|--|
| 1.      | Dr. Gayatri Bhandari | HOD, Computer Engg. Dept.     | Chair Person                           |
| 2.      | Mrs. Vidhya Ade      | Librarian                     | Member Secretary                       |
| 3.      | Dr. Nilam Ghuge      | Prof., Elect. Engg. Dept.     | Member                                 |
| 4.      | Dr. Yogesh Angal     | Prof., E&TC Engg. Dept.       | Member                                 |
| 5.      | Mrs. Rekha Kotwal    | Asst. Prof., IT Dept.         | Member                                 |
| 6.      | Dr. Swati Godase     | HOD, General Science Dept.    | Member                                 |
| 7.      | Mr. Arun Patil       | Asst. Prof., Mech. Engg. Dept | Member                                 |
| 8.      | Mr. Gaurav Thakur    | Student of TE E & TC          | Student Representative                 |

The functions and responsibilities of Library Committee are as follows:

1. The Library committee plays a vital role in the smooth functioning of the library as well as fulfil the students' requirements regarding learning aids.
2. This committee examines the procurement of books/Journals/Periodicals/Magazines in the library.
3. Library Committee takes initiative in the formation of rules and regulations for students and faculty.
4. Committees supervise the allocation & utilization of fund distribution for purchase books and journals in the library.
5. Committee work as an advisory committee for the overall development of the library to solve administrative problems.
6. It considers and put forward the views of students and Research Scholars regarding their problems and solutions sought thereof.

Copy to: All above members



Dr. T K Nagaraj

Principal  
**PRINCIPAL**

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Wagholi, Pune-412207



JAYAWANT SHIKSHAN PRASARAK MANDAL'S

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Prof. Dr. T. J. Sawant  
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Founder Secretary

Dr. T.K. Nagaraj  
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LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref No: JSPM/BSIOTR/ 14735

Date: 29/11/2021

## OFFICE ORDER

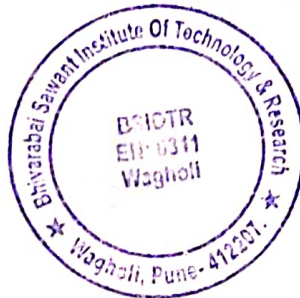
The following members are constituted for T&P Cell to Coordinates with the industries for providing the vocational training courses, Guest lectures to students for placement opportunities.

### TRAINING AND PLACEMENT CELL

| Sr. No. | Name of Member      | Designation                 | Position in T & P Cell |
|---------|---------------------|-----------------------------|------------------------|
| 1.      | Mr. Ganesh Lohate   | Asst. Prof. in Elect. Engg. | TPO                    |
| 2.      | Ms. Swati Barak     | Asst. Prof. in Comp. Engg.  | TPC                    |
| 3.      | Mrs. Jyoti Gole     | Asst. Prof. in Elect. Engg. | TPC                    |
| 4.      | Mr. Ajay Pingale    | Asst. Prof. in Mech. Engg.  | TPC                    |
| 5.      | Mr. Manoj Sonone    | Asst. Prof. in E & TC Engg. | TPC                    |
| 6.      | Ms. Bhagyshri Kadam | Asst. Prof. in IT           | TPC                    |

**Functions and responsibilities of the Training and Placement Cell are as follows:**

1. To monitor the overall activity of placement.
2. To improve quality of the student's training process.
3. To increase placement related activities.
4. To provide placement assistance to the students.



Dr. T K Nagaraj

Principal  
**PRINCIPAL**

Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune- 412207.

Copy to: All above members



**Prof. Dr. T. J. Sawant**  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

**Dr. T.K. Nagaraj**  
ME. (Civil Engg), Ph.D (Civil Engg)  
LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref no:JSPM/BSIOTR/14756

Date:23/11/2021

**OFFICE ORDER**

The following members are constituted for T&P Cell to ensure smooth functioning and effective Management of R&D activities.

**RESEARCH AND DEVELOPMENT CELL (R & D)**

| Sr. No. | Name of Member       | Designation                                  | Position in R & D Cell |
|---------|----------------------|--|------------------------|
| 1.      | Dr. Yogesh Angal     | Dean (R&D), Prof (E & TC),                   | Coordinator            |
| 2.      | Dr. Pravin Kachare   | Prof., Mech. Engg.                           | Member                 |
| 3.      | Dr. Neelam Ghuge     | Prof., Elect. Engg.                          | Member                 |
| 4.      | Dr. Gayatri Bhandari | Prof., Comp. Engg.                           | Member                 |
| 5.      | Dr. Anil Wanare      | Prof., E & TC Engg.                          | Member                 |
| 6.      | Mrs. Rekha Kotwal    | Asst. Prof., IT                              | Member                 |
| 7.      | Dr. Swati Godase     | Asst. Prof., FE                              | Member                 |
| 8.      | Dr. Aditya Abhyankar | Dean and HOD, Department of Technology, SPPU | Member                 |

**Functions of R & D Cell:**

1. To ensure smooth functioning and effective Management of R&D activities in the institution.
2. To provide a focal point in the institution to co-ordinate R&D activities between various departments, faculty members and research students of the respective institution.
3. To identify potential projects/sources of funds, and to communicate the same faculty members through HODs.
4. To establish collaboration with other institutions and research centers and industries.
5. To liaise with public and private sectors and identify R&D projects including consultancy services which could be undertaken.
6. Implementation, follow-up, progress and monitoring of on-going projects.



**Dr. T K Nagaraj**  
**PRINCIPAL**

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Wagholi, Pune- 412207.

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LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref No:JSPM/BSIOTR/147A7

Date:22/11/2021

## OFFICE ORDER

Alumni Association Executive Committee members is appointed as below:

### ALUMNI ASSOCIATION EXECUTIVE COMMITTEE

| Sr. No. | Name of Member       | Designation                        | Position in Alumni Association |
|---------|----------------------|------------------------------------|--------------------------------|
| 1.      | Dr. T. K. Nagaraj    | Principal, JSPM's BSIOTR           | President                      |
| 2.      | Mr. Ganesh Lohate    | TPO                                | Vice – President               |
| 3.      | Ms. Swati Barak      | TPC                                | Secretary                      |
| 4.      | Mrs. Jyoti Gole      | TPC                                | Joint – Secretary              |
| 5.      | Mr. Ajay Pingale     | TPC                                | Treasurer                      |
| 6.      | Mr. Manoj Sonone     | TPC                                | Member                         |
| 7.      | Ms. Bhagyshree Kadam | TPC                                | Member                         |
| 8.      | Ms. Sayali Lokhande  | Entrepreneur, Smart Links,<br>Pune | Member Alumni<br>(E & TC)      |

#### The functions of Alumni Association:

1. To conduct alumni meet at central level or department level.
2. Consistent interaction with alumni for academic, co-curricular and extra-curricular activities like expert lectures, workshops, seminar, sponsored project, internships, etc.
3. To get assistance for training and placement of students.
4. To get the alumni involvement in Incubation, Innovation and Entrepreneur Cell of institute to help the students in their innovative activities.

Copy to: All above members



**Dr. T K Nagaraj**

**PRINCIPAL**

Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune- 412207.



**Prof. Dr. T. J. Sawant**  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

**Dr. T.K. Nagaraj**  
ME. (Civil Engg), Ph.D (Civil Engg)  
LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref No: JSPM/BSIOTR/14734

Date:26/11/2021

**OFFICE ORDER**

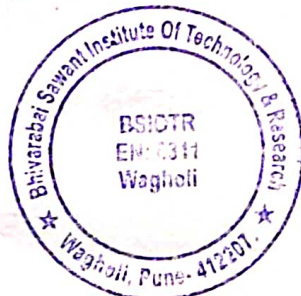
Student Development Cell Committee members is appointed as below:

**STUDENT DEVELOPMENT CELL**

| Sr. No. | Name of Member            | Designation                            | Position in SDC             |
|---------|---------------------------|--|-----------------------------|
| 1.      | Mr. Shrishail Patil       | Asst. Prof., Comp. Engg.               | Student Development Officer |
| 2.      | Dr. Angal Yogesh          | Prof., E & TC Engg.                    | Member                      |
| 3.      | Dr. Gayatri Bhandari      | Prof., Comp. Engg.                     | Member                      |
| 4.      | Dr. Nilam Ghuge           | Prof., Elect. Engg.                    | Member                      |
| 5.      | Mr. Mayur Devadhe         | Asst. Prof., Mech. Engg.               | Member                      |
| 6.      | Mrs. Rekha Kotwal         | Asst. Prof., IT                        | Member                      |
| 7.      | Mr. Kantilal Phadtare     | Local Social/<br>Political work member | Local Member                |
| 8.      | Ms. Gauri Wankhede        | Student, TE Comp. Engg.                | Member                      |
| 9.      | Mr. Gaurav<br>Dhokchawale | Student, TE Comp. Engg.                | Member                      |
| 10.     | Mr. Chetan Daphal         | Student, TE E & TC.<br>Engg.           | Member                      |

**Functions of Student Development Cell are as follows:**

1. Overall Development of College Students.
2. To implement the various student development activities.
3. To implement various schemes sponsored by the university and help them to become a responsible citizen.
4. To offer, support and felicitate participation of students in various student development activities.



  
Dr. T K Nagaraj

**Principal**  
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Copy to: All above members





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Founder Secretary

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LMISRMYY, LMIE  
Principal

Ref No:JSPM/BSIOTR/14746

Date:22/11/2021

**OFFICE ORDER**

The Following members are appointed for implementation of NSS activities for holistic development of the students.

**NATIONAL SERVICE SCHEME COMMITTEE**

| Sr. No. | Name of Member         | Designation                        | Position in NSS committee |
|---------|------------------------|------------------------------------|---------------------------|
| 1.      | Mr. Ashok Thombare     | Asst. Prof., General Science Dept. | Program Officer           |
| 2.      | Mr. Ajay Pingale       | Asst. Prof., Mech. Engg. Dept.     | Member                    |
| 3.      | Mr. Tushar Kafare      | Asst. Prof., E&TC Engg. Dept.      | Member                    |
| 4.      | Mrs. Ashwini Taksal    | Asst. Prof., IT. Dept              | Member                    |
| 5.      | Mr. Avinash Hadole     | Asst. Prof., Elect. Engg. Dept.    | Member                    |
| 6.      | Mrs. Snehal Borude     | Asst. Prof., Comp. Engg. Dept.     | Member                    |
| 7.      | Ms. Gauri Wankhede     | Student, TE Comp. Engg.            | Member                    |
| 8.      | Mr. Gaurav Dhokchawale | Student, TE Comp. Engg.            | Member                    |

The responsibilities of NSS shall be as follows:

The students enrolled under NSS which is recognized by affiliating university SPPU, shall involve in following activities. The committee shall be the administrative body for implementation of these activities for holistic development of the students.

1. Identification of the adopted villages / slum areas.
2. Awareness drives through Youth Rallies.
3. Community participation by involving members of the adopted villages and local institutions.
4. Organizing Day Camps on the theme at the Adopted Villages on weekends.
5. The special camps organized during the quarter may be reflected in the Quarterly Progress Report and the report be sent to all the concerned in time.
6. Blood Donation Camp.
7. Swachh Bharat Abhiyan
8. Save River
9. Rally for awareness about plantation
10. Tree Plantation etc.

**Dr. T K Nagaraj****PRINCIPAL**

Bhivarabai Sawant Institute of Technology & Research  
Wagholi, Pune- 412207.

Copy to: All above members



# Bhivarabai Sawant Institute of Technology & Research

(Approved by AICTE New Delhi, DTE Mumbai & Affiliated to Savitribai Phule Pune University)

Accredited with B++ Grade by NAAC

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Telefax : 020-67335100

Website : [www.jspm.edu.in](http://www.jspm.edu.in) / [www.bsiotr.org](http://www.bsiotr.org)

EN 6311 / CEGP-013100



**Prof. Dr. T. J. Sawant**  
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LMISRMTT, LMIE  
Principal

Ref No: JSPM/BSIOTR/14749

Date: 23/11/2021

## OFFICE ORDER

The Following members are appointed for IIEDC to conduct activities for entrepreneurship development; Mentoring for feasible ideas, skill development programs.

### INNOVATION, INCUBATION AND ENTREPRENEURSHIP DEVELOPMENT CELL (IIEDC)

| Sr. No. | Name of Member       | Designation   | Position in EDC |
|---------|----------------------|---|-----------------|
| 1.      | Dr. Gayatri Bhandari | Prof., Comp. Engg.                                    | Chairman        |
| 2.      | Dr. Pravin Kachare   | Prof., Mech. Engg.                                    | Member          |
| 3.      | Dr. Yogesh Angal     | Prof., E & TC Engg.                                   | Member          |
| 4.      | Dr. Neelam Ghuge     | Prof., Elect. Engg.                                   | Member          |
| 5.      | Mr. Laxman Bagal     | HR and Admin. Head,<br>E-Transit Systems.             | Member          |
| 6.      | Mr. Samir Kotwal     | Sr. Manager, John Deere,<br>Pune                      | Member          |
| 7.      | Mr. Mahesh Borkar    | CEO – Operations, E-Transit<br>Systems.               | Member          |
| 8.      | Mr. N. A. Badageri   | Director, United<br>Metallurgical Pvt. Ltd.,<br>Nagar | Member          |

The functions of IIEDC are as follows:

1. To motivate and train Engineering Students to become entrepreneurs generating jobs for self and others.
2. To conduct entrepreneur's awareness camps, entrepreneurship development programs, faculty development program, skill development program.
3. To assist in starting enterprises covering product identification, market survey, preparation of project reports, financial assistance.
4. To develop technology business incubation centers.



**Dr. T K Nagaraj**

**PRINCIPAL**

Bhivarabai Sawant Institute of Technology & Research  
Wagholi, Pune- 412207.

Copy to: All above members



Ref/JSPM/BSIOTR/

Date: 18/11/2021

**OFFICE ORDER**

Following students are appointed on the post of Departmental Student Association

**INFORMATION TECHNOLOGY STUDENT ASSOCIATION (ITSA)**

| Sr. No. | Name of the Student   | Class | Position in ITSA Post       |
|---------|-----------------------|-------|-----------------------------|
| 1.      | Abhishek Pawshekar    | BE    | President                   |
| 2.      | Ashish Bidve          | TE    | Vice President              |
| 3.      | Omkar Deokar          | TE    | Secretary                   |
| 4.      | Rohan Zil             | TE    | Treasurer                   |
| 5.      | Pournima Parse        | SE    | Co-Treasurer                |
| 6.      | Atahrva Pandav        | TE    | Technical Team              |
| 7.      | Prathamesh Illag      | SE    | Sports Team                 |
| 8.      | Tushar Jain           | TE    | Training & Placement Team   |
| 9.      | Asmita Amup           | TE    | Photography Team            |
| 10.     | Priyadarshan Khavtode | TE    | Cultural Team               |
| 11.     | Shreyash Bandal       | TE    | Discipline Team             |
| 12.     | Shruti Kuwar          | TE    | Design Team                 |
| 13.     | Komal Jadhwar         | TE    | Decoration Team             |
| 14.     | Yashashree Borole     | TE    | Smart India Hackathon Team  |
| 15.     | Chetna Patil          | TE    | Music and Sound Arrangement |
| 16.     | Prathamesh Tangade    | SE    | Web Site & Social Team      |

  
Dr. T K Nagaraj

**PRINCIPAL**

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Wagholi, Pune- 412207.

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LMISTE, LMIGS, LMIRC  
LMISRM, LMIE  
Principal

Ref No: JSPM/BSIOTR/

Date:17/11/2021

**OFFICE ORDER**

Following students are appointed on the post of Departmental Student Association

**ELECTRONICS & TELECOMMUNICATION STUDENT ASSOCIATION (ETSA)**

| Sr. No. | Name of the Student       | Class          | Position in ETSA  |
|---------|---------------------------|----------------|---|
| 1.      | Prof. Meenakshi Annamalai | Faculty Member | ETSA Coordinator  |
| 2.      | Trupti Mane               | BE             | President-Technical   |
| 3.      | Nikita Ashok Shelke       | BE             | President-Co-Curricular                                     |
| 4.      | Mrunal Tati               | TE             | Vice President-Technical                                    |
| 5.      | Mahesh Waghmode           | SE             | Vice President-Co-Curricular                                |
| 6.      | Dhanashri Chavan          | BE             | Secretary   |
| 7.      | Akanksha Chavan           | TE             | Dyp. Secretary-1  |
| 8.      | Gaurav Thakur             | SE             | Dyp. Secretary-2  |
| 9.      | Snehal D. Khawashi        | BE             | Treasurer   |
| 10.     | Ajinkya Dahiwal           | SE             | Joint Treasurer   |
| 11.     | Shreya Waval              | TE             | News Letter and Department Magazine Committee- Coordinators |
| 12.     | Chaitra Deshpande         | SE             |   |
| 13.     | Aishwarya Gole            | SE             |   |
| 14.     | Meghsham Jade             | SE             |   |
| 15.     |                           | SE             | Campaigning Co-ordinator                                    |
| 16.     | Gauri Latawade            | BE             | Alumni Co-ordinator   |
| 17.     | Tilakchand Dhake          | SE             | Digital Media Co-ordinator                                  |
| 18.     | Pankaj Pawar              | TE             | Sports coordinator-Boys                                     |
| 19.     | Priyanka Patil            | SE             | Sports coordinator-Girls                                    |
| 20.     | Pooja Kohokade            | BE             | Cultural Co-ordinator                                       |
| 21.     | Dipali Shambale           | BE             | Anchoring Co-ordinator                                      |
| 22.     | Snehal Kute               | BE             | Stage & Art-Craft/ Decoration Committee-Coordinators        |
| 23.     | Shivani Bhandare          | BE             | Discipline-Coordinator                                      |
| 24.     | Nikhil Punekar            | BE             | Refreshment Co-ordinator                                    |
| 25.     | Abhay Shinde              | SE             | Jr. Refreshment Co-ordinator                                |

  
Dr. T K Nagaraj

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[EN 6311] / [CEGP-013100]

**Dr. T.K. Nagaraj**  
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LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref No:JSPM/BSIOTR/

Date:18/11/2021

**OFFICE ORDER**

Following students are appointed on the post of Departmental Student Association

**ELECTRICAL ENGINEERING STUDENT ASSOCIATION (EESA)**

| Sr. No. | Name of the Student | Class | Position in EESA Post                     |
|---------|---------------------|-------|---|
| 1.      | Najanin Mulani      | BE    | General Secretary                         |
| 2.      | Ishika Sandhu Kaur  | TE    | Vice President                            |
| 3.      | Indrajeet Patil     | BE    | Vice President                            |
| 4.      | Renuka Limbare      | TE    | Cultural Secretary                        |
| 5.      | Kiran Alapure       | BE    | Cultural Secretary                        |
| 6.      | Rutuja More         | SE    | Technical                                 |
| 7.      | Omkar Bhikare       | TE    | Technical                                 |
| 8.      | Rasal Shubhangi     | SE    | Sports                                    |
| 9.      | Sushant Patil       | BE    | Sports                                    |
| 10.     | Pramod Dhepe        | TE    | Treasurer                                 |
| 11.     | Pallavi Kolkur      | SE    | Co-Treasurer                              |
| 12.     | Abhijeet Kodlinge   | TE    | Discipline Incharge                       |
| 13.     | Satish Ghorpade     | SE    | Co-Discipline Incharge                    |
| 14.     | Janhavi Bandal      | TE    | Decoration Incharge                       |
| 15.     | Aditya Jogdande     | TE    | Co-Decoration Incharge                    |
| 16.     | Shubham Charmal     | BE    | Photography And Video Editing Incharge    |
| 17.     | Pokharkar Ajay      | TE    | Co-Photography And Video Editing Incharge |
| 18.     | Mayur Solanke       | BE    | Music And Sound Arrangement               |
| 19.     | Sanket Jadhav       | TE    | Co-Music And Sound Arrangement            |

**Dr. T K Nagaraj**

**Principal**  
**PRINCIPAL**

Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune-412207.

**Copy to: All above members**



**Prof. Dr. T. J. Sawant**  
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Founder Secretary

**Dr. T.K. Nagaraj**  
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LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref No: JSPM/BSIOTR/14766

Date: 26/11/2021

### OFFICE ORDER

Based on the nominations received from Academic Departments, and recommendation made by Committee chairpersons approved by the competent authority, student council is constituted as below:

### **STUDENTS COUNCIL**

| Sr. No. | Name of Students      | Class   | Selected Post   |
|---------|-----------------------|---------|---|
| 1       | Rishikesh R. Zende    | BE IT   | General Secretary (GS)  |
| 2       | Tejas B. Malav        | BE Comp | Cultural Secretary  |
|         | Chetan Daphal         | TE E&TC | Deputy Cultural Secretary   |
| 3       | Pankaj P. Pawar       | BE E&TC | Sports Secretary  |
|         | Gaurav Dhokchaule     | TE Comp | Deputy Sports Secretary   |
|         | Gauri Wankhede        | TE Comp | Deputy Sports Secretary   |
| 4       | Divyansh V. Somvanshi | BE IT   | University Representative (UR)                                    |
| 5       | Nikita B. Suse        | BE IT   | Ladies Representative and Hobby Club Deputy In-charge (Secretary) |
|         | Bhosale Pawan         | TE Comp | Hobby Club Deputy In-charge (Secretary)                           |
| 6       | Thakur Gaurav         | TE E&TC | Technical Event In-charge (Secretary)                             |

**The Role/responsibility/functions of Student Council shall be as follows:**

1. To promote an environment conducive to educational and personal development.
2. To support the management, administrative officials and faculty in the development of the Institution by means of sharing the opinion / suggestion/feedback of the council.
3. To represent the views of the students on matters of general concern. However, in no case/situation Student Council shall not and cannot influence / force / alter the decision making procedure of the administrative officials / management.
4. Work closely with the administrative officials, teachers and students.
5. Involve as many students as possible in the student development activities of the institution.

**Dr. T K Nagaraj**

**PRINCIPAL**  
Principal  
Bhivarabai Sawant Institute of Technology & Research  
Wagholi, Pune- 412207.

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**UGC REGULATIONS  
ON MINIMUM QUALIFICATIONS  
FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES  
AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN  
HIGHER EDUCATION  
2010**

*To be published in the Gazette of India  
Part III Sector 4*

**University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi-110002.**

No.F.3-1/2009

30 June, 2010

- 15.1.** The workload of the teachers in full employment should not be less than 40 hours a week for 30 working weeks (180 teaching days) in an academic year. It should be necessary for the teacher to be available for at least 5 hours daily in the University/College for which necessary space and infrastructure should be provided by the University/College. Direct teaching-learning process hours should be as follows:

Assistant Professor 16 hours

Associate Professor and Professor 14 hours

- 15.2** A relaxation of two hours in the workload may, however, be given to Professors who are actively involved in extension activities and administration. A minimum of 6 hours per week may have to be allocated for research activities of a teacher.

**16.0 SERVICE AGREEMENT AND FIXING OF SENIORITY**

- 16.1.** At the time of recruitment in Universities and Colleges, a service agreement should be executed between the University/College and the teacher concerned and a copy of the same should be deposited with the Registrar/Principal. Such service agreement shall be duly stamped as per the rates applicable.

- 16.2.** The self-appraisal or linked Performance Based Appraisal System (PBAS) methodology shall form part of the service agreement/Record.

**16.3. Inter-se seniority between the direct recruited and teachers promoted under CAS**

The inter-se seniority of a direct recruit shall be determined with reference to the date of joining and for the teachers promoted under CAS with reference to the date of eligibility as indicated in the recommendations of the selection committee of the respective candidates. The rules and regulations of the respective Central/State Government shall apply, for all other matters of seniority.

**17.0. CODE OF PROFESSIONAL ETHICS**

**I. TEACHERS AND THEIR RESPONSIBILITIES:**

Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament and amiable in disposition.

**Teachers should:**

- (i) Adhere to a responsible pattern of conduct and demeanour expected of them by the community;
- (ii) Manage their private affairs in a manner consistent with the dignity of the profession;
- (iii) Seek to make professional growth continuous through study and research;
- (iv) Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge;
- (v) Maintain active membership of professional organizations and strive to improve education and profession through them;
- (vi) Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication;
- (vii) Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as: assisting in appraising applications for admission, advising and counseling students as well as assisting the conduct of university and college examinations, including supervision, invigilation and evaluation; and
- (viii) Participate in extension, co-curricular and extra-curricular activities including community service.

## **II. TEACHERS AND THE STUDENTS**

### **Teachers should:**

- (i) Respect the right and dignity of the student in expressing his/her opinion;
- (ii) Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics;
- (ii) Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs;
- (iv) Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;
- (v) Inculcate among students scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace;
- (vi) Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason;
- (vii) Pay attention to only the attainment of the student in the assessment of merit;



- (viii) Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward;
- (ix) Aid students to develop an understanding of our national heritage and national goals; and
- (x) Refrain from inciting students against other students, colleagues or administration.

### **III. TEACHERS AND COLLEAGUES**

#### **Teachers should:**

- (i) Treat other members of the profession in the same manner as they themselves wish to be treated;
- (ii) Speak respectfully of other teachers and render assistance for professional betterment;
- (iii) Refrain from lodging unsubstantiated allegations against colleagues to higher authorities; and
- (iv) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

### **IV. TEACHERS AND AUTHORITIES:**

#### **Teachers should:**

- (i) Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organizations for change of any such rule detrimental to the professional interest;
- (ii) Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities;
- (iii) Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand;
- (iv) Co-operate through their organizations in the formulation of policies of the other institutions and accept offices;
- (v) Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession;
- (vi) Should adhere to the conditions of contract;

- (vii) Give and expect due notice before a change of position is made; and
- (viii) Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule.

**V. TEACHERS AND NON-TEACHING STAFF:**

- (i) Teachers should treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution; and
- (ii) Teachers should help in the function of joint staff-councils covering both teachers and the non-teaching staff.

**VI. TEACHERS AND GUARDIANS**

**Teachers should:**

- (i) Try to see through teachers' bodies and organizations, that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

**VII. TEACHERS AND SOCIETY**

**Teachers should:**

- (i) Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided;
- (ii) Work to improve education in the community and strengthen the community's moral and intellectual life ;
- (iii) Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole;
- (iv) Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices;
- (v) Refrain from taking part in or subscribing to or assisting in any way activities which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for National Integration.

**JAYAWANT SHIKSHAN PRASARAK MANDAL'S  
BHIVARABAI SAWANT INSTITUTE OF TECHNOLOGY & RESEARCH,  
WAGHOLI, PUNE**

(Approved by AICTE, New Delhi & DTE Maharashtra Govt. Affiliated to SPPU, Pune)

**DTE College Code: 6311**



Gat No. 720(1/2), Nagar Road, Wagholi, Pune, Maharashtra  
412207  
Phone: 020 6733 5100

**HAND BOOK  
CODE OF CONDUCT FOR STUDENTS**

Quality education is the fundamental right of every Indian citizen.  
Quality Education lays the good foundation for Individual growth.  
Jayawant Shikshan Prasarak Mandal (JSPM) committed to impart  
quality education, to create skilled man power to the nation.



**JAYAWANT SHIKSHAN PRASARAK MANDAL'S  
BHIVARABAI SAWANT INSTITUTE OF TECHNOLOGY & RESEARCH,  
WAGHOLI, PUNE**

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### About Institute:

**BSIOTR was established by JSPM in 2009 in wagholi, Pune with the aim of imparting quality technical education. The institution is well recognized by the stakeholders by its core value which emphasize on human values and professional ethics.**

### Vision statement:

**"To provide, nurture and maintain an environment of high academic excellence, research and entrepreneurship for all aspiring students, which will prepare them to face global challenges maintaining high ethical and moral standards."**

### Mission statements:

**"Satisfy the aspirations of youth force, who want to lead nation towards prosperity through techno-economic development."**



**JAYAWANT SHIKSHAN PRASARAK MANDAL'S  
BHIVARABAI SAWANT INSTITUTE OF TECHNOLOGY & RESEARCH,  
WAGHOLI, PUNE**

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## **Notification**

### **Subject: Code of Conduct**

It is hereby notified and informed to all concerned that the Office of BSIOTR, Wagholi , Pune, has prepared a Code of Conduct Handbook for the students of BSIOTR. Students studying at JSPM's BSIOTR, Wagholi are required to abide by this Handbook and submit an undertaking to the admin office whereby they agree to follow and abide by all rules and regulations as prescribed in the Code of Conduct as well as those that may be prescribed elsewhere from time to time.

**Principal  
JSPM's BSIOTR, Pune**

## **PREAMBLE**

The Code of Conduct Handbook for Students of JSPM'S Bhivarabai Sawant Institute of Technology & Research, Wagholi, Pune is framed to foster and protect the core mission and vision of the institution, and the students pursuing scholarly study and ensure the holistic development of its key constituents in a safe and secure learning environment. It also ensures to protect persons, properties and processes that support the institution. Institute is morally responsible to students and other stakeholder, and strives to enhance their experience by providing an opportunity to teach and learn in a campus free of any disruption. In order to excel in this pursuit, it is necessary to have rules and regulations to maintain order and discipline, and mark the boundaries to these freedoms.

Students are members of the institution and citizens of the India. Students are expected, as learners, to behave responsibly for which they are accountable to the stakeholder community. It is presumed that students after seeking admission to the courses at the BSIOTR will conduct themselves in an appropriate and responsible manner. High standards of academic and professional integrity and honesty are expected from students (UG, PG) and they are required to respect the rights, students, and property of other members of the academic community.

Students are required to refrain from any conduct that would interfere with institution functions or endanger the health, welfare or safety of other persons either inside or outside the premises of the Bhivarabai Sawant Institute of Technology & Research. Students will not discriminate against self or others on the basis of race, color, creed, age, religion, gender, national or ethnic origin, marital status, sexual preference, physical disability or any other legally protected status. Students will not conduct themselves in a manner, which is prejudicial to any law of the land and their conduct will aim to achieve the meaning, mandate and manifestation as enshrined in the Constitution of India.

## **APPLICABILITY**

The Code of Conduct Handbook is applicable to all students of the JSPM's BSIOTR enrolled in both full-time course and at the established academic unit and pursuing undergraduate, postgraduate, as well as other courses run by various department. The term 'student' refers to persons who are enrolled for a particular course offered by the BSIOTR affiliated SPPU, Pune for a term semester. The Code is applicable to all students enrolled in the established educational campus of the BSIOTR

Any activity that causes the destruction of property belonging to the JSPM's BSIOTR; any conduct of the members of the JSPM's BSIOTR community that causes harm to their health or safety; and any activity in which a police report has been filed, a summon or indictment has been issued or an arrest has occurred for any act or omission, will be constituted as a breach of the JSPM'S Bhivarabai Sawant Institute of Technology & Research, Wagholi Code of Conduct.

Students will continue to be subjected to the laws of the land while at the institution and any violations of those laws may also constitute violations of the Code. In such instances, the JSPM's BSIOTR will proceed with disciplinary action as under the Code of Conduct and independently of any criminal proceeding involving the same conduct imposing sanctions for the violation of the Code of Conduct, even if such criminal proceeding is not yet resolved.

## **JURISDICTION**

The Code of Conduct applies to both the on-campus and off-campus conduct of all students of JSPM'S Bhivarabai Sawant Institute of Technology & Research, Wagholi and is in force at all the established educational campuses of the JSPM's BSIOTR.

The Code of Conduct covers off-campus behavior during:

- I. Industry Internships, field trips, as well as study in any other institution of JSPM's.
- ii. Research at another institution or a professional practice assignment.
- iii. Student activities: sponsored, conducted authorized by the BSIOTR or by a registered Student organization (Student Forums of IETE,ISTE,CSI etc.).



## **MISCONDUCT**

Misconduct by any student or an attempt to flout the Code of Conduct is explained subject to appropriate disciplinary action. The instances of misconduct include, but are not restricted to the following:

### **General discipline**

1. Students are expected to conduct themselves at all the times in the classroom and on campus in a manner that enables them to qualify as responsible citizens.
2. The use of mobile phones, pagers and other wireless equipment is prohibited in the working areas of the BSIOTR, which include the classroom, corridor, library and laboratories. The violation of this rule will lead to the confiscation of the instrument by the authorities with written warning to the student. The instrument will be returned only at the end of the course program.
3. The instances of misconduct are included in further part of this Handbook and are required to be obeyed by the students, implicitly. Disciplinary action will be taken against students violating these rules.
4. Discipline proceedings, Punishment, Penalties and the Grievance Redressal Mechanism will be conducted as mentioned in this hand book.

## **CENTRAL LIBRARY RULES AND REGULATIONS**

- ✓ All library users are required to enter their names and sign the register provided at the Entrance.
- ✓ Students can borrow certain number of books, periodicals (other than the current issue), CDs for a certain period of time as stipulated and communicated by the Librarian.
- ✓ Library books are required to be returned by the student on or before the due date. A fine will be levied after the expiry of the due date. All issued books must be returned and library fines (if any) must be settled on time.
- ✓ Borrowers shall replace lost or damaged library materials with new versions of the same.
- ✓ Renewal of library book and of the educational materials are generally allowed if no Reservation has been made for the same.
- ✓ Personal items, for example books, folders, files, blazer, jerkins, overcoats, etc. are not allowed in the library (BOOK SECTION).
- ✓ Case studies and project reports will not be issued to students and are for library reference purpose only.

- ✓ Library users are expected to maintain silence at all times in the library. Cell phones and their use prohibited.
- ✓ Library users should present their identity card for the borrowing or renewal of library material. The Librarian reserves the right to deny the issuance or renewal of library materials where the identity card is not presented by the student.
- ✓ Marking of any kind, underlining, writing on books, and defacing any publication are strictly prohibited and if defaced, the item must be replaced with a new one.
- ✓ Smoking anywhere inside the library premises is prohibited as is the consumption of food and refreshments in reading room of library.
- ✓ The membership of the library is not transferable.
- ✓ Books or journals removed from the shelves should not be replaced on the shelves but should be left on the table.
- ✓ All library users are expected to read the notice board or browse the library website for library timings and other services relevant to library.
- ✓ The librarian reserves the right to refuse admission to any student violating the rules and regulations of the library.
- ✓ Students are requested to maintain the dress code of the JSPM'S BSIOTR while they are in the library.
- ✓ Students should return all the borrowed items from the library clear all fines and return the library ID card before leaving the Institution.

## **COMPUTER LAB RULES AND REGULATIONS**

### **A. Entry/Exit**

- ✓ Only students, faculty and staff of respective departments are allowed inside the computer lab.
- ✓ Visitors are allowed inside the lab only and with prior permission from the appropriate Authorities (Lab incharges, HOD, Principal).
- ✓ Students are required to sign the register at the time of entry and exit from the computer lab.
- ✓ Students should be dressed in a formal attire (as per the dress code stipulation of the institution) to gain entry into the lab during working hours.
- ✓ Any kind of footwear inside the lab is strictly prohibited.
- ✓ Students shall not carry any storage device such as CDs, PDs without prior permission from authorized personnel, and the details of the contents in the pen drive, the CDs or any other storage device is required to be registered with the staff at the lab. Failure to observe this rule will result in the student being barred from using the lab for the remaining part of the course (practical of the subjects).

### **B. Inside the Lab**

- ✓ Students have to maintain silence at all times in the lab.
- ✓ Students will occupy the computer systems as identified by the lab-in-charge.
- ✓ Students will login with their username and password.
- ✓ Where the students have carried storage devices such as pen drives and CDs the same will be tested for any presence of computer viruses or any other undesirable content.
- ✓ Students should not attempt to access IT servers of BSIOTR and respective Dept.
- ✓ Students shall not indulge in the hacking or retrieval of sensitive information; destruction of data or Computer programs from Dept. servers located in the Computer lab, or anywhere else on the educational campus machines as well as server. The Internet facility at the institution is provided purely for academic purposes and knowledge acquisition. Students will not use this facility for sending unproductive, provocative or illegal electronic mails or indulge in undesirable Web chatting.
- ✓ Whenever a student has copied any data or Computer program from the Computer system, the same should be shown to the lab-in-charge for verification or approval.
- ✓ The lab-in-charge, system administrators inside the Computer lab or the institution is not responsible for the loss of any personal property of the students.
- ✓ Any kind of food are prohibited inside the Computer lab.

- ✓ Mobile phones are prohibited in the Computer lab. The violation of the rule will result in the confiscation of the instrument and the expulsion of the student from the lab. The instrument will be returned to the student only at the end of the course by informing to parents.
- ✓ Chatting and talking is prohibited in all the Computer labs of the institution.
- ✓ Students are prohibited from visiting any sites that do not add learning value or are illegal.
- ✓ Students should use the computer lab only for academic learning.

## **MEDIA CONTACT**

Students of BSIOTR are prohibited from interacting or speaking on behalf of or for the BSIOTR with any media organization or publication. Students on their own are also not allowed to invite any media person without the written or verbal permission of the Registrar or any other authorized body or persons of the BSIOTR.

### **Recording of photo images/video recording without the knowledge of another person**

Using electronic media, inviting outside media or engaging an outside person or media to video record actions without the permission of an individual is an offence likely to be punished. Exhibiting pornographic material or emailing pornographic material or using other forms such as SMS through mobiles etc. will not be tolerated by the institution and is a criminal offense punishable. The Recording, exhibiting, broadcasting or displaying of such materials, causes injury, distress, or damage to reputation of the BSIOTR and harms its self-integrity as also of the community of scholars and learned. The storing, sharing and distributing of such unauthorized records by student by any means is also prohibited.

## **RESPONSIBLE USE OF SOCIAL MEDIA**

Social media sites, as with most other web sites, are public and easily searchable. The use of social media brings with it a greater need for personal responsibility, particularly when engaging in online discussions or webchats as well as when exchanging or posting information using web based platforms. While the BSIOTR has clear guidelines and policies regarding certain aspects of its operation, for example academic policies by students, IT and library, among others, these do not explicitly cover all the aspects of the usage of social media. The primary purpose of this policy is:

- To encourage good and responsible practice in the use of social media
- To protect the interest of the BSIOTR, Wagholi and its stakeholders including faculty, staff, students, alumni, industry persons and other secondary stake holders.
- To promote an effective and innovative use of social media

## **Social Media Regulation**

1. Students will post meaningful and respectful comments: no spam and remarks that are off topic or offensive will be passed on social media.
2. Students always pause and think before posting any comment or remark and reply responsibly to comments when a response is appropriate.
3. Respect and honor proprietary information, content and confidentiality, when disagreeing with other's opinion, keep it appropriate, polite and respectful.

## **Judiciousness in posting content**

Students will ensure that their efforts to be conversational do not violate JSPM's BSIOTR's privacy, confidentiality and proprietary guidelines. Student will seek permission to publish or report on content (academic and administrative) that are meant to be private or for the internal to the institution. All statements must be true and not misleading, and all claims must be substantiated and approved. Confidentiality of all academic and administrative content must be maintained at all times by student, when in doubt, approach admin authorities.

Student will never comment on anything related to academic or administrative matters without the appropriate approval of institution offered. Also please be smart about protecting yourself, your privacy and the institutions confidential information. What you publish is widely accessible and will be around for a long time, hence considering the content carefully. The lines between public and private as well as that between personal and professional content are often blurred on social Media. By identifying yourself as a student of JSPM's BSIOTR, you may influence perceptions about the JSPM's BSIOTR, particularly for those who have access to your social network profile or weblog. All content associated with the student will be consistent with your position at the College and with the Departments values and professional standards. Unprofessional postings by others on a student's social media page may reflect very poorly on the student. Please monitor another's postings on your profile and strive to ensure that the content will not be viewed as unprofessional. It may be useful to block such postings from individuals. Students will help monitor their peers by alerting them to any unprofessional or potentially offensive comments made online or on social media platform. Please help to protect the good name of your institution as well as that of yourself, your peers and friends. Student are required to follow through on this document both in letter and spirit. They will have an impact both on

their life and the career that they themselves wish to build for as well as the legacy that they want to create for their alma mater.

### **Responsible behavior**

Every student has a duty to understand and abide by the policy and guidelines with regard to the responsible use of social media. A lack of knowledge of JSPM's BSIOTR policy will not be accepted as an excuse for failure to comply with the Code of Conduct on it. Any non-compliance by the students shall be subject to appropriate reprimand and disciplinary action.

## **STUDENT CODE OF CONDUCT FOR LABORATORY AND WORKSHOP, CLASSES**

1. Students are to report for the required laboratory and workshop sessions on time.
2. Students are required to wear workshop uniforms as prescribed by the BSIOTR. Care should be taken by the students to wear heavy duty shoes to prevent accidents in the workshop.
3. All Laboratory equipment/workshop machinery/appliances need to be handled with care by students.
4. Students must intimate the faculty, laboratory assistant/workshop assistant of any breakages or malfunctioning equipment immediately and as and when it is noticed.
5. Any damage caused to equipment/machinery/appliances will be recovered by the respective Department from the concerned student/students.
6. Students should adhere to the instructions given by the faculty/laboratory technician/workshop technician during the laboratory class.
7. Students are required to report to the laboratory/workshop sessions with their record notebooks and must proceed to work silently on their experiments, either individually or in designated groups. Any unruly behavior such as, unnecessary talking in the laboratory/Workshop is strictly prohibited.
8. All materials used in the laboratory/workshop are the property of the Institution and should not be taken out of the laboratory/workshop except under the guidance of a faculty member in charge and with the permission of the Head of the Department.
9. Students absenting themselves from laboratory/workshop session cannot claim to be permitted to re-do the experiments as a matter of right. The discretion/decision of the Head of the Department will be final in this case.



## **ACADEMIC CONDUCT**

### **Punctuality**

Students are required to be punctual for their classes, practical as well as for seminars, presentations and assessment tests.

### **Academic misdemeanor**

The following are considered as serious offences at institution, and may result in the immediate dismissal from the course. The Registrar (Examination and Evaluation) records all offences for any future reference.

### **Plagiarism**

Plagiarism occurs when a student submits work (project report (UG & PG)) that steals and attempts to pass off another's ideas or words, or that uses another's work product without properly crediting the source. In such cases, the parties involved will forfeit marks available for a given assignment/project.

### **Academic misconduct**

Students engaging in any form of activities construed as cheating, copying, assisting others or receiving any form of assistance during the examinations will be subject to disciplinary action. Any breach of requirements relating to examinations and assessments, whether committed intentionally or unintentionally, will be regarded as a 'gross misconduct' and a flagrant violation of the Code of Academic Integrity. The Registrar (Examination & Evaluation)/Dean will refer the matter to the Academic Standards Committee/Enquiry Committee, which can take any action deemed necessary.

### **Proxy signatures**

Signing in by proxy in classroom attendance or elsewhere by students amounts to signature forgery and will be treated as a criminal offence by institution. Students involved in such forgery will be liable to prosecution.

### **Attendance Requirements**

Every student is expected to have a minimum of attendance as prescribed in the academic instructions of SPPU for different courses during each semester. A shortfall in this requirement will mean that the student will not be eligible to appear for the semester-end examination. An exemption of attendance may be given to students involved in work assigned to them by the

institution. This will be entirely at the discretion of the Dean of Academics. Attendance at special seminars and guest lecturers is compulsory for students.

## **RAGGING**

Students will refrain from ragging of any kind and those who violate this rule will be instantly suspended from the institution for a period of one week. The matter will be placed before the Anti-Ragging Committee, which will review the incident of ragging and take action according to the due process of law. Students must take note that ragging results in dismissal from the institution. The attention of the students is also drawn to the judgment committee wherein it is mandatory for the institution to file a complaint with the higher authority and with all resulting consequences as per “The Circular of the Education Department, Government of MAHARASHTRA on Prohibition of Ragging in Colleges and Hostels.”

### **Anti-Ragging Measures**

1. Government/University Grants Commission (UGC), guidelines notified *vide* no.F.1-16/2009 (CPP-II) dated 21-10-2009 on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (Under Section 26(1) (g) of the University Grants Commission Act, 1956) are strictly implemented at BSIOTR,wagholi.
2. In addition to the above, those students who indulge in the acts of ragging shall attract the punishments as applicable, which include any one or combination thereof: Expulsion from the institution/hostel, Suspension from the classes, Fine with a public apology withholding of scholarship or other benefits extended to those involved in ragging, Debarring from representation in events such as cultural or sports, or any other representation in events for which the student(s) may have been selected withholding examination results entering the ragging incident on the Transfer Certificate/Migration Certificate of the students, which may adversely affect their career.
3. No placement assistance to. Filing of a complaint by the affected student with the Police Authority (as per the Supreme Court's Directive).
4. The student is required to submit an anti-ragging affidavit as per the UGC/AICTE notification.
5. Continuous watch and vigil over ragging by committee and the committee will promptly deal with the incidents of ragging brought to its notice
6. The JSPM’s BSIOTR will summarily punish or reprimand the guilty student, either by itself or by following procedures, administrative or otherwise, by constituting a special

Enquiry Committee and put forth its findings or recommendations before the competent authority to take a decision.

7. Students are encouraged to report any ragging act witnessed or experienced by them to the institution's administrators, faculty, Student Affairs and Grievances Committee or other any staff member with whom the student may feel comfortable. The BSIOTR ensures the confidentiality of such a disclosure by the student.

### **Disciplinary Action**

The Student Affairs and Grievances Committee will deal with all disciplinary matters. The Committee shall constantly monitor the behavior of the students. All disciplinary matters will be placed before the Committee, which will hear the matter and take action according to the due process of law. The Student Affairs and Grievances Committee hearing any matter will pass a resolution of termination, suspension, retention, penalties or any other action as deemed fit and necessary. The decision of the committee shall be final and binding.

## **PAYMENT OF FEES**

- ✓ All fee payments to the BSIOTR will be made on or before the date specified by the JSPM.
- ✓ Failure to make fee payments by students on time will invite appropriate penalties as the Institution may prescribe which also includes the cancellation of admission of the defaulting student.
- ✓ The fees for the entire course/program will be paid by the student who intends to discontinue for any reason whatsoever and at any time during the course/program in accordance with DTE rules and regulations.

## **SEXUAL HARASSMENT**

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when: (i) submission to such conduct is made a term or condition for participating in educational courses; (ii) submission to or rejection of such conduct is used as a basis for academic decisions affecting the student; (iii) such conduct has the purpose or effect of unreasonably interfering with a student's academic performance thereby creating an intimidating , hostile or offensive working or learning environment.

### **Some examples of sexual harassment may include, but are not limited to the following:**

Creating an offensive learning environment by repeated written, verbal, physical and/or visual contacts with sexual overtones

1. Written forms include suggestive or obscene letters, notes and invitations.
2. Verbal forms include derogatory comments, slurs, jokes and epithets.
3. Physical forms include assault, unwelcome touching, impeding or blocking movements.
4. Visual forms include leering, gesturing, display of sexually offensive objects, pictures, cartoons or posters.

Establishing a pattern of conduct that causes discomfort and/or humiliates a student at whom the conduct is directed and includes:

1. Unnecessary touching, patting, hugging or brushing against a student.
2. Remarks of a sexual nature about a student's clothing or body, remarks about sexual activity or speculations about previous sexual experiences.
3. Continued expressions of sexual interest after being informed that the interest is unwelcome.
4. Making reprisals, threats of reprisal or implied threats of reprisal following a rebuff of harassing behavior.
5. Retaliating against a student for reporting or threatening to report sexual harassment.

## **DRESS CODE**

All students are expected to be appropriately attired-formally dressed while in Administrative Building, Learning Center and Laboratories at all times on designated day. On Saturday students may wear smart casuals. One can be casually, but appropriately and decently dressed at other locations in the campus.

- ✓ Men will wear formal trousers, formal shirts and leather shoes and women will wear formal trousers, formal suits, *salwar kameez* or *sarees*.
- ✓ All students are required to wear suits/blazers/sarees on formal occasions, during special seminars and presentations and other functions organized by the institution.
- ✓ Distinguished guests and visitors frequently visit the institution and its educational campuses and therefore, students must bear in mind that they are projecting the image of the BSIOTR.

## **DISRUPTIVE CONDUCT**

Disruptive conduct is termed as conduct that is intentionally disruptive, substantially obstructs or disrupts the teaching in the BSIOTR; restricts the freedom of movement or other lawful activities on BSIOTR premises; or in connection with any college-sponsored event or activity.

### **Discrimination**

Engaging in verbal or physical behavior directed at an individual or a group based on origin, race, creed, gender, religious belief, or sexual orientation that, according to a person of reasonable sensibilities, is likely to create an intimidating or demeaning environment that impedes the access of other students, faculty and staff to the educational benefits available to them.

Discrimination as a form of disruptive conduct includes remarks made by a student that are derogatory, racist, discriminatory, patently offensive, profane, sexually explicit or communicated as graphic messages, either in words or pictures, and which demonstrate a bias or discrimination against any individual or group within the campus of BSIOTR

### **Falsification**

Falsification means willfully providing BSIOTR offices or officials with false, misleading or incomplete information; forging or altering official institutional records or documents; either Further conspiring with or inducing others to forge alter BSIOTR records and documents.

### **Refusal to identify**

Refusal to identify means falsely identifying oneself when requested by an authorized BSIOTR official including members of the hired security personnel. Signing in by a student of proxy attendance amounts to signature forgery and this will be treated as a criminal offence by respective department of institution. Students involved in such forgery will be liable to prosecution.

### **Illegal or unauthorized possession or use of weapons**

Illegal or unauthorized possession or use of a weapon by a student means possessing or using weapon or articles and substances which are usable as weapons and include, but are not limited to: firearms, incendiary devices, explosives which are dangerous, biological or chemical agents. The illegal or unauthorized possession or use of weapons by a student is serious offence liable to prosecution under law.

### **Illegal or unauthorized possession or the use of drugs, alcohol and smoking**

BSIOTR strongly believes in a 'Drug Free Campus'. It is policy of institution that no student will distribute, possess or use illegal drugs or a controlled substance on its premises.

- i. Possession of paraphernalia associated with the illegal use, possession or manufacture of a controlled substance is also prohibited.
- ii. Smoking as a policy is prohibited inside the premises of all the campuses including the halls of residence hostels of the BSIOTR. This is considered a serious offense and is likely to be prosecuted under disciplinary action.

### **Unauthorized access and use**

Unauthorized access and use means accessing without authorization from BSIOTR by a student such as its property, facilities, services, information systems and obtaining or providing to another student or person the means of such unauthorized access, which includes but is not limited to using or providing without authorization keys, access cards or access codes of the BSIOTR. Unauthorized access and use also include using the BSIOTR's telecommunications, data communication networks for illegal or improper purposes or in violation of BSIOTR's regulations and policies, or related laws.

### **Act of violence, threatening, harassing, or assaultive conduct**

An act of violence and threatening, harassing or assaultive conduct by a student means engaging in conduct that causes injury to other students or residents of the educational campus, endangering the health and safety of another person, and includes but is not limited to threatening, harassing or assaultive conduct. A student who engages in such conduct is liable for disciplinary action under the BSIOTR code of conduct.



### **Theft, property damage and vandalism**

Theft, property damage and vandalism by a student includes theft, embezzlement, damage, destruction, unauthorized possession or wrongful sale or gift.

### **Public display of affection**

BSIOTR promotes a healthy interaction between genders at its educational campuses provided that the same is restricted to academic and professional spheres. Public display of affection through explicit physical contact by students in public places is banned and is construed as a punishable offence.

Students of BSIOTR are refrained from displaying public affection towards another student and at all the establishments of the institution. Students are required to maintain decency in behavior and discipline at all times and must refrain from indulging in boisterous activities including birthday celebrations. Festival celebrations, however, can be planned with prior approvals.

## **VEHICLE PARKING**

1. Students who wish to avail of the Parking facility for two and four wheelers are to register with the BSIOTR admin office by paying a nominal fee (if any) and obtain the parking sticker. Displaying the sticker on the vehicle is mandatory to gain entry into the educational campuses of the BSIOTR. Without the parking sticker the vehicle is not allowed inside the educational campuses. The parking sticker will be issued to the student upon submitting a copy of valid driving license. Parking facility on the central campus is limited, and can be obtained on a first-come-first-served basis.
2. Vehicles are not permitted beyond the parking lot and students are advised to follow all precautions for safe driving.
3. Parking is at the owner's risk and the JSPM'S BSIOTR shall not be responsible for any loss or damages to their vehicles.
4. The concerned student will be held responsible for any violation of rules even if the vehicle is not driven by student.

## **HELMET COMPULSORY**

### **Helmet use is effective at reducing head injuries**

Wearing a helmet is the single most effective way of reducing head injuries and fatalities resulting from motorcycle and bicycle crashes. Motorcyclists who do not wear helmets are at a much higher risk of sustaining head injuries and from dying from these injuries. In addition, riders who do not wear helmets place additional costs on hospitals while the disability that results from these head injuries incurs costs at an individual, family (or career) and societal level. There is considerable research that has been conducted on the effects of wearing a helmet on the risk of a head injury as a result of a collision. The results show slightly different effects, depending on the study type, population, situation etc. Consequently it is useful to examine this research collectively – in what is known as a *systematic review* on the topic of interest. Systematic reviews of studies are a means of objectively examining the evidence for a particular claim (in this case, helmet use in preventing head injury) and combining the results in a way that minimizes any bias. Reviewers conducting such reviews search widely for all the studies on the topic and include those of a sufficiently high methodological quality. So every (student) bike riders should wear the helmet while riding the bike.

## **NON VEHICLE DAY**

Vehicle Free Day aims to remove the heat off the planet for just one day by encouraging people to be less reliant on their vehicle and try alternatives. We can stop pollution, reducing traffic jam, we can shorten our journey, we can enjoy nature, ultimately we can save money.

## **GIRLS HOSTEL RULES AND REGULATIONS**

All girls students residing in the Hostels will follow the rules and regulations mentioned below including those that may be framed from time to time. Failure to follow these rules by students will invoke disciplinary action from the JSPM.

- Students residing at the hostels will return to their respective rooms before the deadline for the entry in the night, and will log their entry. Failing to sign in will result in the student being marked as absent from the Hostels. Students seeking to stay out beyond the time limit shall seek written permission in advance from the hostel management and submit the same to the Hostel rector. Failing to follow this procedure can result in the eviction of the student from the hostel immediately without notice.
- Students will adhere to the Hostels and the educational campus entry timings. Failure to adhere to the timings will invite disciplinary action. Students who wish to stay out of the Hostels in the night occasionally for genuine reasons, upon having secured the permission from their respective parent/ guardian, may do so by submitting appropriate Leave forms to the hostel warden. In the case of Undergraduate students, the Leave form must necessarily be accompanied with the written consent of the parent/guardian.
- Students residing in the hostel are not permitted to change their hostel rooms allotted in hostels and without prior permission from the hostel management.
- Students residing in Hostel will pay the hostel charges for 12 months, irrespective of academic vacations. At the time of joining by the student. Hostel charges for the subsequent period(s) must be paid on or before the date notified. The Hostel charges may be revised as per the decision of the management.
- Students residing in the hostels will retain the allotted room till the completion of the course. At the time of vacating the hostels, the student must submit the 'No Dues Certificate' from the hostel management along with the room keys, hostel identity card and original deposit receipt. The deposit will be refunded to the students after deducting maintenance charges fine (if any).

- Students who choose to use the hostel facilities are required to use hostel facilities for the entire duration of the course. If they seek to vacate in the middle of the course they have to pay the hostel charges for the entire period of the course. However, the student can vacate the hostel if and when the option is given to them by a separate notice by the BSIOTR. Undergraduate students must obtain written consent of their parents to discontinue availing hostel facility.
- All valuables (cash, jewelry, clothes, laptops, transistors, cameras, mobile phones, etc.) must be kept under lock and key. The hostel management will not be responsible for the loss or theft of such items.
- Cooking and cooking equipment are not allowed in the hostels. No electrical appliances such as electric irons, heaters, electrical coils, etc., are to be used in the room. The violation of this rule will result in the confiscation of such items as well as a penalty. Student residents are expected to be considerate to others and should refrain from noisy activities at all times.
- Playing of loud music or engaging in activities that may disturb other residents or neighbors is prohibited. The student residents are collectively responsible for keeping the premises clean and organized. Hostel residents are required to clean their rooms and to keep a dustbin in each room. Scribbling, spitting or hanging posters/art on walls is strictly prohibited. Similarly, Drilling, nailing and fixing other fixtures are not allowed.
- The BSIOTR reserves the right to periodically check allotted rooms in the Halls of Residence and hostel rooms.
- Water and electricity are scarce resources. Residents are advised to ensure that all electrical switches are turned off and that water taps are closed while not in use.
- Damage or loss caused to JSPM's properties (both movable and Immovable) by student residents such as furniture, fittings, etc. will be repaired or replaced by the BSIOTR at the expense of the defaulting hostel residents.
- Parents or guardians may visit the hostels only with prior permission obtained from the hostel management. Parents and guardians are not allowed to stay in the hostels.
- The hostel management along with student representatives are responsible for taking care of health-related issues of student resident until the preliminary treatment is completed. In case of a medical emergency, the student resident are advised to use the campus medical ambulance facility to reach the nearest hospital or doctor for further treatment and the local guardian or parent will be informed. The local guardian or parent will have

to take or hospitalization charge thereafter and the entire responsibility for treatment and related expenses will have to be borne by the parents or local guardian. In case of contagious health problems, the student resident must vacate the hostels and will reside either in the parents' home or at that of the local guardian.

- Men are not allowed in the women's hostels and vice versa. The violation of this rule will result in an immediate eviction from the halls of residence or hostel, of the student resident and the suspension from classes for a period of seven days. These student residents can also be expelled from the JSPM campus immediately.
- It is imperative that student residents do not indulge in any activities that are considered inappropriate, unethical or illegal. Such activities include, but are not limited to the following: use of narcotics, smoking, drinking (consumption of liquor), use of *gutka*, use of abusive language, quarrels and arguments, driving without a license and proper documents, and rash driving, among others. Students residents found indulging in any of these activities and other such behavior considered detrimental to the image of the institution will be liable for disciplinary action by the disciplinary committee, which includes the filing of a First Information Report (FIR) with the local police for appropriate and necessary legal action, as well as expulsion from the hostels and from the institution.
- Indulging in any political activities or unwarranted dangerous activities that may cause of nuisance to neighbors and the neighborhood will be viewed seriously and can lead to expulsion of the student from the hostels and the institution immediately.
- Ragging, in any form, in the residing hostels as well as is prohibited. Ragging will be viewed seriously and dealt with as per the anti-ragging rules and regulations, which can result in the dismissal of the student residents from the BSIOTR.
- All complaints must be recorded in the complaint book only.
- The BSIOTR reserves the right to instruct any student resident to move from one room to another in the same the hostels or alternatively, from one hostel to another hostel, if need be, without explanation. Student residents are bound to carry out such instructions.
- The BSIOTR reserves the right to change and introduce any new rules from time to time, in the larger interest of the BSIOTR and the student residents. Rules and regulations formulated and those added from time to time are to be followed strictly. Violation of any rules and regulations will result in an immediate eviction of the student residents from the hostels and as well as a suspension from the institution. A student resident facing such charges will be asked to appear before the Policy Implementation/ Disciplinary Committee. This committee will hear the matter and take action according to the due

process of law and pass resolutions for termination, suspension, penalty or any other action as deemed fit and necessary. The decision of the Disciplinary Committee shall be final and binding.

- The hostel charges shall be revised whenever it is needed.
- JSPM's BSIOTR promotes a healthy interaction between genders provided that the same is restricted to academic and professional spheres. Public display of affection through explicit physical contact in public places by student residents is banned and construed as a punishable offence.

## **DISCIPLINARY PROCEEDINGS**

An incident of indiscipline/breach of the Code of Conduct by a student of BSIOTR will be reported to the Disciplinary Committee. The defaulting student will be issued a Show Cause notice where necessary. Such students will appear before Disciplinary Committee which will hear and take appropriate action(s). The Disciplinary Committee will communicate the decision to the defaulting student(s) in writing, a copy of which will be sent to respective parents and relevant departments/sections of the BSIOTR for appropriate action(s).



## **PUNISHMENT AND PENALTIES**

One or more of the following courses of action can be taken when a student is found to have violated the student's Code of Conduct:

- A written letter of reprimand by the BSIOTR resulting from a student's misconduct.
- *Suspension* is a sanction that terminates the student's enrollment at the BSIOTR for a specified period of time.
- Confiscation: means confiscation of goods used or possessed in violation of the BSIOTR regulations.
- *Restriction of privileges*: means the denial or restriction of specified privileges, including, but not limited to, access to a student facilities, placement programs, BSIOTR events for a defined period of time.
- Withholding of Degree: withholding of degree means the withholding of degree of a student otherwise earned for a defined period of time or until the completion of assigned sanctions.
- Dismissal: is a sanction which permanently separates a student from the institution without opportunity to re-enroll in the future.
- Other sanctions: other appropriate sanctions may be imposed by the competent authority of the BSIOTR singularly or in combination with any of the sanctions noted above.

## **GRIEVANCE REDRESSAL MECHANISM**

The Grievance Redressal Committee at BSIOTR addresses the redressal of grievance of students. The students are informed about the existence of such a committee, the members and the procedure of submitting grievances.

### **The Grievance Redressal Committee**

- i. Principal.
- ii. Dean/Director.
- iii. Two nominees from the academic community.

### **Procedure**

- I. The aggrieved student is required to submit in writing the grievance or complaint to the Registrar, BSIOTR.
- ii. The Registrar, BSIOTR will convene a meeting within ten days of receiving the complaint.
- iii. The report of the Committee must be submitted to the Registrar, BSIOTR and the same is to be placed before the PRINCIPAL/DIRECTOR within five working days of the meeting.
- iv. The decision taken would be communicated to the student within three further working days.

Further the student can appeal to the BSIOTR Grievance Committee (appellate authorities) PRINCIPAL/DIRECTOR within five working days thereafter.



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**JAYAWANT SHIKSHAN PRASARAK MANDAL'S  
BHIVARABAI SAWANT INSTITUTE OF TECHNOLOGY & RESEARCH,  
WAGHOLI, PUNE**

(Approved by AICTE, NewDelhi & DTE Maharashtra Govt. Affiliated to SPPU, Pune)

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**DTE College Code: 6311**



Gat No. 720(1/2), Nagar Road, Wagholi, Pune, Maharashtra 412207  
Phone: 020 6733 5100

**CODE OF CONDUCT  
FOR  
TEACHERS**

**Quality education is the fundamental right of every Indian citizen.  
Quality Education lays the good foundation for Individual growth.  
Jayawant Shikshan Prasarak Mandal (JSPM) committed to impart  
quality education, to create skilled man power to the nation.**



**JAYAWANT SHIKSHAN PRASARAK MANDAL'S  
BHIVARABAI SAWANT INSTITUTE OF TECHNOLOGY & RESEARCH,  
WAGHOLI, PUNE**

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### About Institute:

**BSIOTR was established by JSPM in 2009 in Wagholi, Pune with the aim of imparting quality technical education. Institute is well recognized by the stakeholders by its core value which emphasize on human values and professional ethics.**

### Vision statement:

**"To provide, nurture and maintain an environment of high academic excellence, research and entrepreneurship for all aspiring students, which will prepare them to face global challenges maintaining high ethical and moral standards."**

### Mission statements:

**"Satisfy the aspirations of youth force, who want to lead nation towards prosperity through techno-economic development."**

## Preamble

- Recognising that education should be directed to all round development of human personality.
- Realizing the need for developing faith in the guiding principles of our polity viz. Democracy, social justice and secularism.
- Recognising the need to promote through education, our rich culture heritage, national consciousness, international understanding and world peace.
- Recognising that teacher's, being part and parcel of the social milieu, share the needs and aspirations of the students.
- Recognising the need to organise teaching as a profession for which expert knowledge, specialized skills and dedication are pre-requisites.
- Realising that the community respect and support for the teaching community are dependent on the quality of teaching and teacher's proper attitudes towards teaching profession;
- Realising the need for self-direction and self-discipline among members of the teaching community.

## The Code of conduct for Teachers - Purpose

Now a day professional educator strives to create learning environments that nurture the students. The Code of conduct sets out the key principles of good conduct and practice for teachers in Bhivarabai Sawant Institute of Technology and Research, Wagholi, Pune. It is intended to guide teachers' to ethical values and professionalism to create excellent teaching- learning environment.

The Engineering & Technical educator acts with conscientious effort to represent the highest ethical standards. The Code of Conduct has been developed for teaching staff of BSIOTR, Pune; it identifies a set of principles, which describe the professional conduct, personal conduct and professional competence expected of a teacher by their colleagues and the community. It is based on the values set out in the accompanying *Code of Ethics – integrity respect and responsibility* - and draws on the Internationally Professional Standards for Teachers as well as codes of conduct for teachers. The Code is intended to encourage students and newly joined teachers to adopt an informed approach to their teaching and its contexts and to reflect on the good and correct practices as engineering teachers. A teacher shall endeavour to be a role model and shall act within the community in a manner which enhances the prestige of the teaching profession.

# **Core Values of Code of Conducts for All Teachers of BSIOTR, Wagholi, Pune:**

Teachers' core work shall be educate and the following values emphasize the work of the teaching profession in JSPM's BSIOTR, Wagholi, and Pune. Following basic core values are reflected throughout the Codes and may be considered under the headings of:

## **Commitment**

Teachers are committed to the highest standards of professional service in their teaching and understand that their professional obligation is to their students.

## **Quality of Education**

Teachers shall promote and maintain the highest quality of educational experiences for their students. Teachers shall facilitate student progression in their learning and development and their effective engagement with the curriculum.

## **Student-Centered Learning**

Teachers shall seek to create an environment where students are active agents in the teaching and learning process.

## **Responding to Change**

Teachers shall acknowledge the changing nature of society and recognise their role in providing appropriate educational responses to cater for the identified needs of students. It is recognised that this is enhanced through mutual support from all stakeholders in engineering & technical education.



### **Professional Development**

Teachers shall reflect on and continue to improve their own professional practice and are provided with opportunities to engage in professional development and the process of curriculum development.

### **Holistic Development**

Teachers shall committed to a holistic vision of education which includes the aesthetic, cognitive, intellectual, critical, cultural, emotional, imaginative, creative, moral, social, political, spiritual, physical and healthy development of their students.

### **Cultural Values**

Teachers see themselves as providing opportunities for the development of awareness and appreciation of cultural values.

### **Social Justice, Equality and Inclusion**

Teachers in their professional role show commitment to democracy, social justice, equality and inclusion. They encourage active citizenship and support students in thinking critically about significant social issues, in valuing and accommodating diversity and in responding appropriately.

### **Collegiality**

Teachers shall work in collegiality with colleagues in the interests of sharing, promoting, developing and supporting best professional practice.

### **Collaboration**

Teachers shall work collaboratively with students, parents, institute management, teacher educators and other professionals in developing shared goals towards the achievement of high quality education for all.

**Respect**

Teachers respect students, parents, colleagues, institute management, co-professionals and all in the college community and work to establish and maintain an atmosphere of mutual respect in their institutions.

**Care**

As well as the legal duty of care which teachers exercise, their role as carer is central to their professional value system. Their practice is motivated by the best interests of the students entrusted to their care.

**Co-operation**

Teachers engage in a professional manner with the wider community including the partners in education, co-professionals and related educational bodies and agencies, as appropriate, for the benefit of students.

## **Maintain trust in the profession**

1. Base their relationship with students on mutual trust and respect; Have regard to the safety and wellbeing of students under their responsibility;
2. Respect the uniqueness and diversity of the learning community they are part of; /society/industry etc.
3. Work in a collaborative manner with colleagues and other professionals; and develop and maintain good relationships with parents, guardians and mentors;
4. Act with honesty, integrity and fairness; Be sensitive to the need for confidentiality where appropriate;
5. Take responsibility for maintaining the quality of their professional practice;
6. Uphold public trust and confidence in the teaching profession; and Create learning experiences which engage, motivate and challenge students in an inclusive setting with a lifelong learning perspective.

# Teacher in Relation to Student

## The teachers shall,

- Always be punctual in attending to duties in the (BSIOTR, Wagholi, Pune);
- Always teach the curriculum after making thorough preparation for the theory and practical to be taught;
- Treat all students with love and affection and be just and impartial to all irrespective of caste, creed, sex, status, religion, language and place of birth (region wise);
- Guide the students in their physical, social, intellectual, emotional, moral and spiritual development;
- Take notice of the individual needs and differences among students in their socio-cultural background and adapt his/her teaching ability accordingly;
- Refrain from accepting remuneration for coaching or tutoring his/her own students except for remedial teaching under an approved scheme;
- Refrain from divulging confidential information about students except to those who are legitimately entitled to it;
- Refrain from inciting students against other students, teachers or administration;
- Set a standard of dress, speech and behavior precious of example to the students;

- Respect basic human dignity of all students of BSIOTR while maintaining discipline in the Campus (JSPM'S Campus).

## **Teacher in Relation to Parents**

### **The teacher shall,**

- Seek to establish cordial relations with parents/ guardians;
- Provide information regularly to parents regarding the attainments and shortfalls of the wards;
- Refrain from doing anything which may undermine students confidence in their parents or guardians

## **Teacher in Relation to Society and the Nation**

### **The teacher shall,**

- Strive to develop a community and human resource development centre providing knowledge and information and developing skills and attitudes needed for such development;
- Strive to understand the social problems and take part in such activities as would be conducive to meet the challenges passed by the problems;
- Retrain from taking part in activities having potential to spread feeling of hatred or enmity among different communities, religious or linguistic groups;
- Work actively to strengthen national integration and spirit to togetherness and oneness;

- Respect Indian culture and develop positive attitudes towards it among students;
- Respect and be loyal to the institution, community, state and nation

## **Teacher in relation to Colleagues and Profession**

### **The teacher shall**

- Treat other members of the profession in the same manner as he/ she himself/herself wishes to be treated;
- Refrain from lodging unsubstantiated allegations against colleagues or higher authorities;
- Participate in programmes of professional growth like in -service education and training, seminars, symposia workshops, conferences, self study etc;
- Avoid making derogatory statements about colleagues especially in the presence of pupils, other teachers, official or parents;
- Cooperate with the head of the Institute/Department and colleagues in and outside the institute in both curricular and co-curricular activities.
- Accept as a professional the individual responsibility of reporting to the concerned authorities in an appropriate manner all matters that are considered to be prejudicial to the interests of the students and the development of the institute.

- Be prepared to help junior colleagues and those in training and induction in all possible ways.

## **Teacher in Relation to Professional Organizations**

### **The teacher shall**

- Take membership of professional organizations treating it as a professional responsibility (IEEE, ISTE, IETE, SCI, ASME etc);
- Participate as a matter of right in the formulation of policies and programmes of professional organizations and contribute to their strength, unity and harmony; and
- Always function within the framework of the constitution of the organization Concerned.

## **Standards of Dress**

As a general guide, the appearance and dress of teachers should be in accordance with the standards appropriate to their duties and the people with whom they are dealing.

## **Teacher in Relation to Management/ Administration**

### **The teacher shall,**

- Recognize the management as the prime source of his/her sustainable development;

- Develop mutual respect and trust through his/her professional activities and outputs.

**“The mediocre teacher tells, the good teacher explain, superior teacher demonstrates, great teacher inspires”**

**William Arthur Ward**

#### **Observance of the Code**

All teaching staff should take upon themselves the moral responsibilities to safeguard all clauses of this code by ensuring their observance by the teachers. They should accept the responsibility to evolve a suitable mechanism for its enforcement



JAYAWANT SHIRSHAN PRASARAK MANDAL's,  
**BHIVARABAI SAWANT INSTITUTE OF TECHNOLOGY & RESEARCH**

(APPROVED BY AICTE, NEW DELHI, GOVT.OF MAHA & AFFILIATED TO SAVITRIBAI PHULE PUNE UNIVERSITY)  
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PHONE NO. (020)-27051170, FAX NO (020)27052590

**Prof. T.J.SAWANT**  
FOUNDER SECRETARY

**DR.T.K.NAGARAJ**  
PRINCIPAL

Date: 15/1/2018

To,  
The Anti Ragging Committee Cell,  
JSPM'S BSIOTR, Wagholi, Pune-412207

**Subject: - Anti-Ragging Squad Report.**

Respected Committee Members,

We are the anti ragging committee members, took rounds around different places in the campus to find out ragging activity. It is observed that no such activity found in campus premises. The date and locations visited report is as follow,

| Sr.No | Date of Visit | Locations visited   | Any Cases Observed |
|-------|---------------|---------------------|--------------------|
| 1     | 30/12/2017    | Hostel, Canteen     | Satisfactory       |
| 2     | 15/1/2018     | Play ground, Garden | Satisfactory       |



**Prof.A.L.Salunke**  
Anti Ragging Squad



# Bhivarabai Sawant Institute of Technology & Research

(Approved by AICTE New Delhi, DTE Mumbai & Affiliated to Savitribai Phule Pune University)

Accredited with B++ Grade by NAAC

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Ph : 020-067335108, 65217050, 67335100

Telefax : 020-67335100

Website : [www.jspm.edu.in](http://www.jspm.edu.in) / [www.bsioir.org](http://www.bsioir.org)

[EN 6311] / [CEGP-013100]



**Prof. Dr. T. J. Sawant**  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

**Dr. T.K. Nagaraj**  
ME. (Civil Engg), Ph.D (Civil Engg)  
LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref No: JSPM/BSIOTR/2019-20/ARS/SEM-II/

Date: 30.OCT.2019

To,

Anti Ragging Committee Cell,

JSPM,BSIOTR,Wagholi,

Pune

## Subject : Anti-Ragging Squad report

We are Anti-Ragging Squad members; declare that we members of squad took round at different places in campus and didn't find any such activity in the premises or Institute buildings.

The places of visit to identify if any such activity going on are as below,

| Sr | Date of Visit | Locations                                   | Cases, if any |
|----|---------------|---|---------------|
| 1  | 16-Aug 2019   | Hostel, Garden                              | No cases      |
| 2  | 30-Oct 2019   | Playground, Institute Buildings,<br>Canteen | No cases      |

**Anti Ragging Squad**





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Founder Secretary

**Dr. T.K. Nagaraj**  
ME. (Civil Engg), Ph.D (Civil Engg)  
LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref No: JSPM/BSIOTR/2019-20/ARS/SEM-II/

Date: 11.Feb 2020

To,

Anti Ragging Committee Cell,

JSPM,BSIOTR,Wagholi,

Pune

## Subject : Anti-Ragging Squad report

We are Anti-Ragging Squad members; declare that we members of squad took round at different places in campus and didn't find any such activity in the premises or Institute buildings.

The places of visit to identify if any such activity going on are as below,

| Sr | Date of Visit | Locations                                   | Cases, if any |
|----|---------------|---|---------------|
| 1  | 10-Jan 2020   | Hostel, Garden                              | No cases      |
| 2  | 11-Feb 2020   | Playground, Institute Buildings,<br>Canteen | No cases      |

**Anti Ragging Squad**





JAYAWANT SHIKSHAN PRASARAK MANDAL'S  
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ME. (Civil Engg), Ph.D (Civil Engg)  
LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref No: JSPM/BSIOTR/2019-20/ARS/SEM-II/

Date: 28.Nov. 2021

To,

Anti Ragging Committee Cell,

JSPM,BSIOTR,Wagholi,

Pune

**Subject : Anti-Ragging Squad report**

We are Anti-Ragging Squad members; declare that we members of squad took round at different places in campus and didn't find any such activity in the premises or Institute buildings.

The places of visit to identify if any such activity going on are as below,

| Sr | Date of Visit | Locations                                   | Cases, if any |
|----|---------------|---|---------------|
| 1  | 01-Oct 2021   | Hostel, Garden                              | No cases      |
| 2  | 28-Nov 2021   | Playground, Institute Buildings,<br>Canteen | No cases      |

  
**Anti Ragging Squad**





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EN 6311 / CEOP-013108

Prof. Dr. T. J. Sawant  
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LMIRMTT, LME  
Principal

Institute Accredited by National Assessment and Accreditation Council (NAAC), Bengaluru  
National Board of Accreditation (NBA), New Delhi. Accredited Programs:  
Information Technology, Electronics and Telecommunication Engineering, Electrical Engineering

18/4/2023

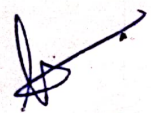
To,  
Anti Ragging Committee Cell,  
JSPM, BSIOTR, Wagholi  
Pune.

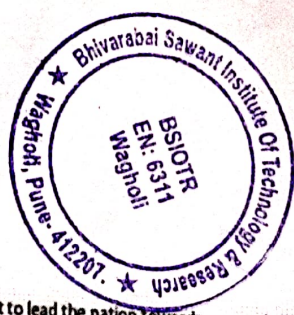
**Subject : Anti-ragging Squad Report.**

We are Anti-Ragging Squad members, declare that we members of squad took round at different places in Campus and didn't find any such activity in the premises or Institute buildings.

The places of visit to identify if any such activity going on are as below

| Sr. No. | Date of Visit | Locations                                   | Cases, if any |
|---------|---------------|---|---------------|
| 1       | 25/1/2023     | Hostel, Garden                              | No cases      |
| 2       | 12/4/2023     | Playground, Institute Buildings,<br>Canteen | No cases      |

  
Anti Ragging squad



Vision: "To Satisfy the aspirations of youth force, who want to lead the nation towards prosperity through techno-economic development"

Mission: "To provide, nurture and maintain an environment of high academic excellence, research and entrepreneurship for all aspiring Students, which will prepare them to face global challenges maintaining high ethical and moral Standards"





# JAYAWANT BIKHSHAN PRASARAK MANGAL'S Bhivarabai Sawant Institute of Technology & Research



Prof. Dr. T. J. Sawant  
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Dr. T.K. Nagarkar  
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L.M.S.E.T.T., L.M.S.E.T.T.  
Principal

Institute Accredited by National Assessment and Accreditation Council (NAAC), Bengaluru  
National Board of Accreditation (NBA), New Delhi. Accredited Programs:  
Information Technology, Electronics and Telecommunication Engineering, Electrical Engineering

7/12/2023

To,  
Anti Ragging Committee Cell,  
JSPM, BSIOTR, Wagholi  
Pune.

**Subject : Anti-ragging Squad Report.**

We are Anti-Ragging Squad members, declare that we members of squad took round at different places in Campus and didn't find any such activity in the premises or Institute buildings.

The places of visit to identify if any such activity going on are as below

| Sr. No. | Date of Visit | Locations                                   | Cases, if any |
|---------|---------------|---|---------------|
| 1       | 14/7/2023     | Hostel, Garden                              | No cases      |
| 2       | 5/12/2023     | Playground, Institute Buildings,<br>Canteen | No cases      |

  
Anti Ragging squad



Vision: "To Satisfy the aspirations of youth force, who want to lead the nation towards prosperity through techno-economic development"

Mission: "To provide, nurture and maintain an environment of high academic excellence, research and entrepreneurship For all aspiring Students, which will prepare them to face global challenges maintaining high ethical and moral Standards"



Ref: JSPM/BSIOTR/HR/18-19/ 7325

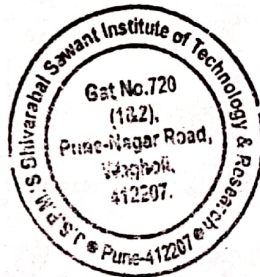
Dated: 11/07/2018.

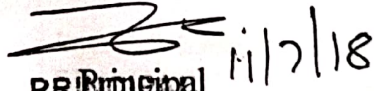
## MINUTES OF MEETING

Conducted by Campus Director on 10/07/2018


The meeting was held on 10/07/2018 in Pharmacy College Wagholi campus at 11:00am. Following point to have discussed.

1. I-Card should be used by faculty – All Heads should ensure that I-Card are used Faculty and Students.
2. TCS Code-vita Registration of students should be ensured for maximum Number of students – TPO should take action in this regard.
3. Anti-Ragging Precautionary measures should be taken – Antiragging squad should have rounds in the Campus at different location.
4. Women's Grievance cell should conduct meeting of girl's student and address different issues.
5. Efforts for DSE Admission – All Heads and Faculty should take necessary efforts for DSE admission.
6. Rounds in Ladies Hostel by Ladies Faculty – Women Grievance cell should depute ladies faculty to visit ladies hostel at schedule to prepare and submitted the same to undersigned.
7. All Heads should prepared Soft copy of greetings for students of final year who have scored 75% & above and post it on social media.



  
Principal 11/7/18  
J.S.P.M.'S Bhivarabai Sawant Institute of  
Technology & Research  
Wagholi, Pune- 412207

Copy To :

1. All Heads
2. Library
3. Dr. G.M Bhadari 
4. Prof. Godase Swati
5. Prof. Amol Baviskar
6. Campus Director



**JSPM'S BHIVARABAI SAWANT INSTITUTE OF TECHNOLOGY AND  
RESEARCH, WAGHOLI, PUNE**

**Women Grievance Redressal Committee**

**MINUTES OF MEETING**

**DATE: 12/7/2018**

Following points were discussed in meeting held on 21/7/2018 at Hostel

1. Provide information about committee members.
2. If any complainant will have to submit a written note to committee members.
3. Members of the cell will discuss the complainant and will take action.
2. Discussed problems with girls regarding hostel facilities.
4. Provide a natural, confidential and supportive environment for members of campus community who may have been sexually harassed.

| STUDENT COMMITTEE MEMBERS  | Sign           | COMMITTEE MEMBERS                          | Sign            | COMMITTEE IN-CHARGE               | Sign            |
|----------------------------|----------------|--|-----------------|-----------------------------------|-----------------|
| Kajal Mahabare(9987503582) | <i>Kajal</i>   | Prof .Swati Godse (9657042626)             | <i>Swati</i>    | Dr.PrafullaS.Sharma<br>9371238760 | <i>Prafulla</i> |
| Kalayani Kale (9730136118) | <i>Kale</i>    | Prof.Vaishali Khardefor hostel(9921366603) | <i>Vaishali</i> |                                   |                 |
| Kajal Ramtake (9960104486) | <i>Kamtake</i> | Prof.Priya Shimpi(9075152244)              | <i>Shimpi</i>   |                                   |                 |
|                            |                | Prof. Sheetal Mane (9970023219)            | <i>Mane</i>     |                                   |                 |







JAYAWANT SHIKSHAN PRASARAK MANDAL'S  
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NO. 720 (1), WAGHOLI, PUNE-NAGAR ROAD, PUNE-412207.



Dr. T. J. SAWANT  
FOUNDER SECRETARY

Dr. T. K. Nagaraj  
PRINCIPAL

25/1/2019

**ICC / Women's Grievance Cell**

**Notice**

All the girl students of institute are hereby informed that the meeting of Women's Cell will be held on 28/1/2019

Venue:

VC Room

Time : 3.30 pm to 4.00 pm

Agenda

1. Review of previous meeting
2. To discuss about Sexual Harassment Act 2013
3. Review of Grievance Redressal issues
4. To discuss any other issues in the college

Principal

Cc: Hostel notice board  
All committee members





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Dr.T.J.SAWANT  
FOUNDERSECRETARY

Dr.T.K.Nagaraj  
PRINCIPAL

29/1/2019

### Minutes of meeting

The meeting of internal complaint and women's cell was held on 28/1/2019 at 3.30 pm in VC room

The chairman welcomes the members, girl students and discussed the agenda. With discussion of all committee members following points were resolved

1. Detail discussion about Sexual Harassment Act 2013
2. Planning of activities or events that brings about awareness of Women empowerment etc.
3. Review of other issues related to academics, hostel and campus .

Meeting concluded with vote of thanks given by Prof. Dr. Prafulla Sharma

**Resolution** : Regarding matters related to complaint issues, it was found that there is no single case of sexual harassment brought to notice of cell so far , the Redressal is NIL

| Sr. No. | Name of members       | Designation     | Sign |
|---------|-----------------------|-----------------|------|
| 1       | Dr. T.K. Nagaraj      | Principal       |      |
| 2       | Dr. Prafulla Sharma   | Chairman        |      |
| 3       | Prof. Swai Godse      | Member          |      |
| 4       | Prof. Vaishali Kharde | Member (Hostel) |      |
| 5       | Ms. Kajal Ramteke     | Student member  |      |
| 6       | Ms. Kalyani Kale      | Student member  |      |





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Dr. T.J. SAWANT  
FOUNDER SECRETARY

Dr. T.K. Nagaraj  
PRINCIPAL

26/9/2019

**ICC / Women's Grievance Cell**

**Notice**

All the girl students of institute are hereby informed that the meeting of Women's Cell will be held on 28/9/2019

Venue:

VC Room

Time : 3.30 pm to 4.00 pm

Agenda

1. To introduce women's cell committee, it's functioning to newly admitted girl students.
2. To discuss problems of the girls living in hostel if any.
3. To discuss problems related ragging and other issues in the college
4. To discuss any problems related to academics

Cc: Girl's Hostel notice board  
All committee members



  
Principal



JAYAWANT SHIKSHAN PRASARAK MANDAL'S  
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Dr.T.J.SAWANT  
FOUNDERSECRETARY

Dr.T.K.Nagaraj  
PRINCIPAL

30/9/2019

### Minutes of meeting

The meeting of internal complaint and women's cell was held on 28/9/2019 at 3.30 pm in VC room

The chairman welcomed all the members, girl students and discussed the agenda. With discussion of all committee members following points were resolved

1. Newly admitted girl students were given information regarding women's cell and its working
2. Problems related to academics were discussed with students
3. Feedback taken from girls students about behaviour of senior students
4. Discussion about other issues in college if any.

Meeting concluded with vote of thanks given by Prof. Dr. Prafulla Sharma

#### Resolution :

- The problems related hostel were discussed with warden and sorted out
- Problems of weak students were discussed and asked to consult with respective mentors.

| Sr. No. | Name of members       | Designation     | Sign |
|---------|-----------------------|-----------------|------|
| 1       | Dr. T.K. Nagaraj      | Principal       |      |
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| 4       | Prof. Vaishali Kharde | Member (Hostel) |      |
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| 6       | Ms. Kalyani Kale      | Student member  |      |





JAYAWANT SHIKSHAN PRASARAK MANDAL's  
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Dr.T.J.SAWANT  
FOUNDERSECRETARY

Dr.T.KNagaraJ  
PRINCIPAL

3/1/2020

**ICC / Women's Grievance Cell**

**Notice**

All the girl students of institute are hereby informed that the meeting of Women's Cell will be held on 6/1/2020

Venue:


VC Room

Time : 3.30 pm to 4.00 pm

Agenda

1. To discuss problems of the girls living in hostel if any.
2. To discuss problems related ragging and other issues in the college
3. To discuss any other issue raised by any student
4. Planning about events on International Women's Day



  
Principal

Cc: Girl's Hostel notice board  
All committee members



JAYAWANT SHIKSHAN PRASARAK MANDAL's  
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Dr.T.J.SAWANT  
FOUNDERSECRETARY

Dr.T.KNagaraj  
PRINCIPAL

8/1/2020

### Minutes of meeting

The meeting of internal complaint and women's cell was held on 6/1/2020 at 3.30 pm in VC room

The chairman welcomed all the members, girl students and discussed the agenda. With discussion of all committee members following points were resolved

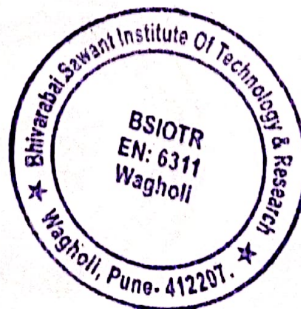
1. Review of previous meeting
2. Discussion on celebrating various activities on occasion of International Women's Day
- 3.

Meeting concluded with vote of thanks given by Prof. Dr. Prafulla Sharma

#### Resolution :

- Regarding matters related to complaint issues, it was found that there is no single case of sexual harassment brought to notice of cell so far , the Redressal is NIL

| Sr. No. | Name of members       | Designation     | Sign |
|---------|-----------------------|-----------------|------|
| 1       | Dr. T.K. Nagaraj      | Principal       |      |
| 2       | Dr. Prafulla Sharma   | Chairman        |      |
| 3       | Prof. Swai Godse      | Member          |      |
| 4       | Prof. Vaishali Kharde | Member (Hostel) |      |
| 5       | Ms. Kajal Ramteke     | Student member  |      |
| 6       | Ms. Kalyani Kale      | Student member  |      |





Ref: JSPM/BSIOTR/2022-23 / 15416C

Date: 27/7/22

### OFFICE ORDER

The ICC / Women's Grievance Cell has been set up with the aim to provide a safe working environment to girl students and female staff members whereby they can work and study without fear. The cell provides them confidence whereby they can complain about any unwelcome behaviour. The cell provides assistance to them to deal with the cases of sexual harassment/ eve teasing (if any) in the institute. For the smooth functioning of the cell, an advisory committee has been constituted consisting of following members. .

#### Composition of ICC / Women Grievance Cell

| Sr. No. | Name of Member        | Designation              | Position in ICC/ Women Grievance Cell |
|---------|-----------------------|--------------------------|---------------------------------------|
| 1.      | Dr. Gayatri Bhandari  | Prof. Comp. Engg.        | Chairman                              |
| 2.      | Mrs. Rekha Kotwal     | Asst. Prof. in IT Dept.  | Member                                |
| 3.      | Mrs. Swati Godase     | Asst. Prof. in FE Dept.  | Member                                |
| 4.      | Mrs. Varsha Patil     | Asst. Prof. Mech. Engg.  | Member                                |
| 5.      | Mrs. Jyoti Gole       | Asst. Prof. Elect. Engg. | Member                                |
| 6.      | Ms. Chaitra Deshpande | TE E & TC Dept.          | Student Member                        |

#### Functions of ICC:

1. To provide a neutral, confidential and supportive environment for members of the campus community who may have been sexually harassed;
2. To advice complainants of the informal and formal means of resolution as specified by the Cell;
3. To ensure the fair and timely resolution of sexual harassment complaints;
4. To provide information regarding counselling and support services on the campus;
5. To promote awareness about sexual harassment through educational initiatives that encourages and fosters a respectful and safe campus environment.



(Dr. T. K. Nagara)  
PRINCIPAL

Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune- 412207.



**Vision:** - "To Satisfy the aspirations of youth force, who want to lead the nation towards prosperity through techno-economic development."  
**Mission:** - "To provide, nurture and maintain an environment of high academic excellence, research and entrepreneurship for all aspiring Students, which will prepare them to face global challenges maintaining high ethical and moral standards."



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Dr. T.J. SAWANT  
FOUNDER SECRETARY

Dr. T.K. Nagaraj  
PRINCIPAL

4/8/2022

### Minutes of meeting

The meeting of internal complaint and women's cell was held on 1/8/2022 at 3.30 pm in VC room

The chairman welcomed all the members, girl students and discussed the agenda. With discussion of all committee members following points were resolved

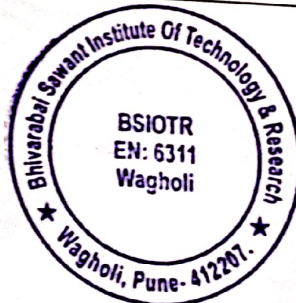
1. Students were introduced committee members after lockdown
2. Discussed functioning of ICC cell
3. Discussion on any problems related to hostel, cleanliness etc
4. Discussion on awareness about health care, social distancing, vaccination etc

Meeting concluded with vote of thanks given by Prof. Dr. G.M. Bhandari

#### Resolution :

- Regarding matters related to complaint issues, it was found that there is no single case of sexual harassment brought to notice of cell so far, the Redressal is NIL

| Sr. No. | Name of members       | Designation    | Sign |
|---------|-----------------------|----------------|------|
| 1       | Dr. T.K. Nagaraj      | Principal      |      |
| 2       | Dr. G.M. Bhandari     | Chairman       |      |
| 3       | Prof. Swai Godse      | Member (FE)    |      |
| 4       | Prof. Rekha Kotwal    | Member (IT)    |      |
| 5       | Prof. Varsha Patil    | Member (Mech)  |      |
| 6       | Prof. Jyoti Gole      | Member (Elect) |      |
| 7       | Ms. Chaitra Deshpande | Student member |      |







JAYAWANT SHIKSHAN PRASARAK MANDAL's  
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Dr. T. J. SAWANT  
FOUNDER SECRETARY

Dr. T. K. Nagaraj  
PRINCIPAL

29/7/2022

**ICC / Women's Grievance Cell**

**Notice**

All the girl students of institute are hereby informed that the meeting of Women's Cell will be held on 1/8/2022

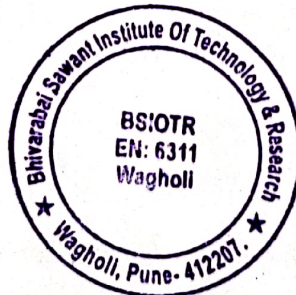
Venue:

VC Room

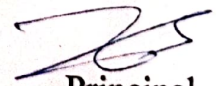
Time : 3.30 pm to 4.00 pm

Agenda

1. To discuss about any problems related safety , hygiene and cleanliness in hostel
2. To discuss problems of the girls living in hostel if any after pandemic
3. To discuss problems related ragging and other issues in the college
4. To discuss any other issue raised by any student



Cc: Girl's Hostel notice board  
All committee members

  
Principal  
**PRINCIPAL**

Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune- 412207.



# Bhivarabai Sawant Institute of Technology & Research



Prof. Dr. T. J. Sawant  
D.E. (Elec.) PGDM, Ph.D  
Founder Secretary

JAYAWANT SHIKSHAN PRABHAK MANDAL'S  
(Approved by AICTE New Delhi, DTE Mumbai & Affiliated to Savitribai Phule Pune University)  
Gat No. 719/1 & 2, Wagholl, Pune-Nagar Road, Pune-412207  
Ph : 020-067335108, 65217050, 67335100  
Telefax : 020-67335100  
Website : www.jspm.edu.in / www.bsotr.org  
[EN 6311 / ICOP-013100]

Dr. T.K. Nagaraj  
M.E. (Civil Engg), Ph.D (Civil Engg)  
LMITE, LAMIE, LAMRO  
LMAEATT, LAMR  
Principal

Institute Accredited by National Assessment and Accreditation Council (NAAC), Bengaluru  
National Board of Accreditation (NBA), New Delhi. Accredited Programs:  
Information Technology, Electronics and Telecommunication Engineering, Electrical Engineering

29/1/2023

## Minutes of meeting

The meeting of internal complaint and women's cell was held on 28/1/2019 at 3.30 pm in VC room

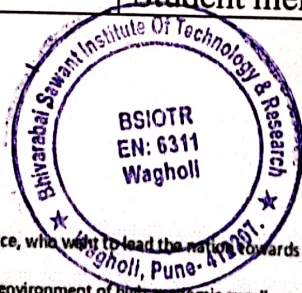
The chairman welcomes the members, girl students and discussed the agenda. With discussion of all committee members following points were resolved

1. Detail discussion about Sexual Harassment Act 2013
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3. Review of other issues related to academics, hostel and campus .

Meeting concluded with vote of thanks given by Prof. Dr. G.M. Bhandari

**Resolution :** Regarding matters related to complaint issues, it was found that there is no single case of sexual harassment brought to notice of cell so far , the Redressal is NIL

| Sr. No. | Name of members    | Designation     | Sign |
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| 5       | Prof. Anita Bhong  | Member (Hostel) |      |
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**Vision:** "To Satisfy the aspirations of youth force, who want to lead the nation towards prosperity through techno-economic development"  
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JAYAWANT SHIKSHAN PRASARAK MANDAL'S

# Bhivarabai Sawant Institute of Technology & Research



Prof. Dr. T. J. Sawant  
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EN 6311 / CEOP-013108

Dr. T.K. Nagara  
M.E. (Civil Engg), Ph.D (Civil Engg)  
LMITE, LAKR, LMRC  
LMISMT, LME

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25/1/2023

## ICC / Women's Grievance Cell

### Notice

All the girl students of institute are hereby informed that the meeting of Women's Cell will be held on 28/1/2023

Venue:

VC Room

Time : 3.30 pm to 4.00 pm

Agenda

1. Review of previous meeting
2. To discuss about Sexual Harassment Act 2013
3. Review of Grievance Redressal issues
4. To discuss any other issues in the college

Cc: Hostel notice board  
All committee members



Principal

PRINCIPAL

Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune- 412207.



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30/9/2023

### Minutes of meeting

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The chairman welcomed all the members, girl students and discussed the agenda. With discussion of all committee members following points were resolved

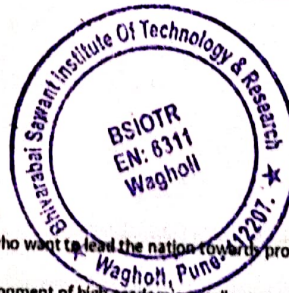
1. Newly admitted girl students were given information regarding women's cell and its working
2. Problems related to academics were discussed with students
3. Feedback taken from girls students about behaviour of senior students
4. Discussion about other issues in college if any.

Meeting concluded with vote of thanks given by Prof. Dr. G.M.Bhandari

#### Resolution :

- The problems related hostel were discussed with warden and sorted out
- Problems of weak students were discussed and asked to consult with respective mentors.

| Sr. No. | Name of members    | Designation     | Sign |
|---------|--------------------|-----------------|------|
| 1       | Dr. T.K. Nagaraj   | Principal       |      |
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26/9/2023

## ICC / Women's Grievance Cell

### Notice

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VC Room

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1. To introduce women's cell committee, it's functioning to newly admitted girl students.
2. To discuss problems of the girls living in hostel if any.
3. To discuss problems related ragging and other issues in the college
4. To discuss any problems related to academics

Cc: Girl's Hostel notice board  
All committee members



Principal  
**PRINCIPAL**

Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune-412207.



Vision: "To Satisfy the aspirations of youth force, who want to lead the nation towards prosperity through techno-economic development"

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# JAYAWANT SHIKSHAN PRASARAK MANDAL'S Bhivarabai Sawant Institute of Technology & Research



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Telefax : 020-67335100

Website : [www.japmbalotr.edu.in](http://www.japmbalotr.edu.in)

EN 6311 / CEGP-013100

Prof. Dr. T. J. Sawant  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

Dr. T.K. Nagaraj  
ME. (Civil Engg), Ph.D (Civil Engg)  
LMATE, LMIGB, LMIRC  
LMISAMT, LMIE  
Principal

Institute Accredited by National Assessment and Accreditation Council (NAAC), Bengaluru and  
National Board of Accreditation (NBA), New Delhi.

Date:

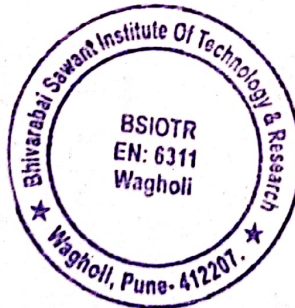
## Anti-Ragging Cell and Internal Complaint Cell

The institute has not received any ragging complaint or any internal complaint since 2018. So there is no such any grievance to resolve. This is for your kind information

Committee Chairman

Principal  
PRINCIPAL

Bhivarabai Sawant Institute Of Technology & Research  
Wagholi, Pune- 412207.



Date: 22/08/2023

To ~~for~~  
 principal sir,  
 TSPM, BSIOTR  
 Wagholi pune

Sub:- mention the absenty in Theory  
 Exam For May/Jun 2022-23  
 Sem:II. Seat NO - 5190733113  
 PRN NO - 72209051L.

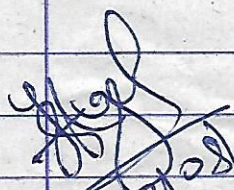
Respected Sir,

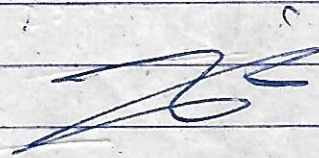
I am Jadhav Sitoram Subh  
 ash. in class T.E. ENTC Departmet  
 . So SE & result is published  
 For all subject. but I was  
 present in theory Exam For all  
 subject. but ~~si~~ To show The  
 absenty For signal & system subject  
 so please check my attendance For  
 This subject and do the Further  
 proccerer and correct the result.

Yours Faithfully,

~~Sitoram~~

Jadhav Sitoram Subh  
 ash.  
 T.E. ENTC Dep.

  
 22/08/2023





JAYAWANT SHIKSHAN PRASARAK MANDAL'S  
**Bhivarabai Sawant Institute of Technology & Research**

(Approved by AICTE No. 0694 DTE Mumbai & Affiliated to Savitribai Phule Pune University)

Accredited with B++ Grade by NAAC

Col No. 7251 & 2, Wagholi, Pune Nagar Road, Pune-412207

Ph : 020-07335108, 02073052, 07335100

Teletax : 020-67335100

Website : www.bsioitr.org, www.bsioitr.org

EN 6112 ICGE02013108



Prof. Dr. T. J. Sawant  
B.E. (Elec.) PGDM, PH.D.  
Principal Secretary

Dr. T.K. Nagaraj  
M.E. (Civil) Engg., Ph.D. (Civil) Engg.  
M.N.S.T.I., I.M.S.O., I.M.E.C.  
BHAVARATI, P.M.E.  
Principal

Ref: JSPM's/BSIOITR/Admin/2023-2024/16609

Date :-24.08.2023.

प्रति,

मा. संचालक

परिक्षा व मूल्यमापन मंडळ

सावित्रीबाई फुले पुणे

विद्यापीठ, गणेशखिंड,

पुणे. ४११००७

विषय : मे. २०२३ द्वितीय वर्ष Engineering मधील गुणपत्रिकाबाबत.....

महोदय,

वरिल विषयास अनुसरून आमच्या महाविद्यालयातील विद्यार्थी कु जाधव सिताराम सुभाष हा सध्या विद्यार्थी Electronic & Telecommunication चा असून तो मे २०२३ मध्ये सर्व पेपरला उपस्थित होता. परंतु तरीही त्याच्या गुणपत्रकामध्ये Singal & System चा विषयाला तो उपस्थित नाही असे दाखवत आहे तर त्याचे गुणपत्रक दुस्त करून मिळावे.

| अनु. क्र | विद्यार्थ्याचे नाव | PRN No    | Seat No    |
|----------|--------------------|-----------|------------|
| १.       | जाधव सिताराम सुभाष | 72209051L | S190733113 |

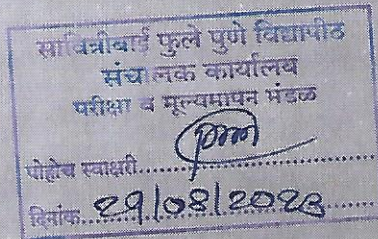
सोबत : उपस्थिती प्रमाणपत्र



प्राचार्य

PRINCIPAL

Dr. T.K. Nagaraj  
Principal





Date-13/02/2020.


TO,  
Principal sir,  
JSPM,  
Wagholi,

Subject :- Absent mark on my  
Practical result.


Respected sir,

I sneha Nagnath Kambale,  
Studied in BE Computer. I am giving my all  
backlog practical (LP1, LP2, LP3, LP4) but all  
practical result show backlog on my online  
marksheet. SO please help me for my clear  
result.

Thanking you.

  
subject teacher  
~~subject teacher~~  
~~subject teacher~~

forwarded to  
principal sir

O.S/SS  
na  
  
13/02/2020

Your faithfully  
Sneha Kambale  
Kambale



JAYAWANT SHIKSHAN PRASARAK MANDAL'S

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EN 6311 / ICEGP-013100

Prof. Dr. T. J. Sawant  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

Dr. T.K. Nagaraj  
ME. (Civil Engg), Ph.D (Civil Engg)  
LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref no/JSPM/BSIOTR/SPPU/10286/2019-20

Date :20/02/2020.

प्रति,

मा. संचालक,

परीक्षा व मुल्यमापन मंडळ,

सावित्रीबाई फुले पुणे विद्यापीठ पुणे.

विषय :- चतुर्थ वर्ष (2015) विद्यार्थीनीचा निकाल दुरुस्ती करून मिळण्याबाबत.....

महोदय,

वरील विषयांस अनुसरून विनंती करतो की, जे.एस.पी.एम.चे भिवराबाई सावंत इंस्टिटयुट ऑफ टेक्नॉलॉजी अँड रिसर्च वाघोली, पुणे महाविद्यालय कोड कं. 073. या आमच्या महाविद्यालयातील चतुर्थ वर्षाच्या अभियांत्रिकीच्या कॉम्प्युटर अभियांत्रिकी या अभ्यासशाखेच्या कांबळे स्नेहा नागनाथ या विद्यार्थीनीचा चतुर्थ वर्षाचा नोव्हें. -2019 च्या विद्यापीठ परीक्षेच्या जाहिर झालेल्या निकालामध्ये LABORATORY PRACTICE-I 410246, LABORATORY PRACTICE-II 410247, LABORATORY PRACTICE-III 410254, LABORATORY PRACTICE-IV 410255, या विषयाच्या टर्म वर्कला ऑनलाईन गुण भरूनही तिला गैरहजर दाखविण्यात आले आहे तरी सदर विद्यार्थीनीचा खालीलप्रमाणे निकाल दुरुस्त करून देण्यात यावा.

सविस्तर खालीलप्रमाणे

| अ.कं. | विद्यार्थीनीचे नाव      | अभ्यास शाखा | पी. आर एन कं. | टर्म वर्क विषयचे नाव व कोड क.  | गुण |
|-------|-------------------------|-------------|---------------|--------------------------------|-----|
| 1     | KAMBLE SNEHA<br>NAGNATH | Comp.       | 71327663M     | LABORATORY PRACTICE-I 410246   | 39  |
|       |                         |             |               | LABORATORY PRACTICE-II 410247  | 38  |
|       |                         |             |               | LABORATORY PRACTICE-III 410254 | 38  |
|       |                         |             |               | LABORATORY PRACTICE-IV 410255  | 38  |

सोबत :-ऑनलाईन निकाल प्रत

ऑनलाईन गुण भरल्याची प्रत

प्रवेश पत्र

सावित्रीबाई फुले पुणे विद्यापीठ  
परीक्षा विभाग  
छाननी व तालिनीकरण कक्ष  
पोहोच स्वाक्षरी.....  
दिनांक.....



*(Handwritten Signature)*

प्राचार्य  
PRINCIPAL

J.P.M.'S Bhivarabai Sawant Institute of  
Technology & Research  
Wagholi, Pune-412207



**Vision:-** "To Satisfy the aspirations of youth force, who want to lead the nation towards prosperity through solving economic development."  
**Mission:-** "To provide, nurture and maintain an environment of high academic excellence, research and entrepreneurship of Inspiring Student which will prepare them to face global challenges maintaining high ethical and moral standards."

① Correct sub. Name :- Data Mining and Warehousing  
(Sub Code :- 410244D)

② wrong sub. name :- Digital Signal Processing  
(Sub code :- 410244A)

To

Examination section,  
Savitribai Phule University, Pune.

Subject :- To change the elective I subject in  
the exam form.

Respected

I am Miss. Nikita Laxman Kamble student of  
Bhivarabai Sawant Institute of Technology and Research,  
Wagholi, Pune. Studying for Computer Engineering in  
Bachelor of Computer Engineering (PRN :- 71839660L)

I written this letter because in exam form  
2019-20 I selected wrong elective I (Digital Signal  
Processing) subject. So, I request you please make a  
changes in my exam form as early as possible and  
update the elective I (Digital Signal Processing (sub code  
:- 410244A)) to (Data Mining and Warehousing  
(Sub code :- 410244D)).

So, I kindly request you to make necessary  
changes in my exam form and send the updated  
hall ticket.

Thanking you.

Your's Faithfully

*(Kamble)*

Miss. Nikita Laxman Kamble

A. Kambale  
CEO.

Computer Engineering Department  
ISPM's Bhivarabai Sawant Institute of  
Technology & Research  
Wagholi, Pune :- 412 207

PRINCIPAL  
B.P.M.'S Bhivarabai Sawant Institute of  
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LMISTE, LMIGS, LMIRC  
LMISRMTT, LMIE  
Principal

Ref no/JSPM/BSIOTR/SPPU/ 0852/2019-20

Date :15/11/2019

प्रति,

मा. संचालक,

परीक्षा व मुल्यमापन मंडळ,

सावित्रीबाई फुले पुणे विद्यापीठ पुणे.

विषय :- चतुर्थ वर्ष (2015) विद्यार्थीनीच्या परीक्षा प्रवेशपत्रामध्ये विषय समाविष्ट करून मिळण्याबाबत.....

महोदय,

वरील विषयांस अनुसरून विनंती करतो की, जे.एस.पी.एम.चे भिवराबाई सावंत इंस्टिट्यूट ऑफ टेक्नॉलॉजी अँड रिसर्च वाघोली, पुणे महाविद्यालय कोड कं. 073. या आमच्या महाविद्यालयातील चतुर्थ वर्षाच्या अभियांत्रिकीच्या संगणक या अभ्यासशाखेच्या कांबळे निकिता लक्ष्मण या विद्यार्थीनीने चतुर्थ वर्षाचा नियमित विषयाचा नोव्हें-2019 च्या परीक्षेसाठी ऑनलाईन परीक्षा अर्ज भरला आहे तो आपणांकडे अॅप्रो करून त्याचे चलन फी जमा केली आहे. परंतू सदर विद्यार्थीनीने चतुर्थ वर्षाचा इलेक्टिव विषय चुकीचा निवडला आहे. तो बदलून सदर परीक्षेच्या प्रवेशपत्रावर समाविष्ट करून देण्यात यावा ही विनंती.

सविस्तर खालीलप्रमाणे

| अ.कं. | विद्यार्थीनीचे नाव   | अभ्यास शाखा | पी. आर एन कं. | परीक्षा अर्ज कं. | विषयाचे नाव व कोड कं.  |
|-------|----------------------|-------------|---------------|------------------|--|
| 1     | KAMBLE NIKITA LAXMAN | BE- COMP    | 71839660L     | 1310-00915       | Correct Sub. Name:-<br>DATA MINING AND<br>WAREHOUSING 410244D<br>Wrong Sub Name:-<br>DIGITAL SIGNAL PROCESING<br>410244A |

सोबत :- परीक्षा अर्ज

प्रवेश पत्र

निकाल प्रत



पाचार्य  
PRINCIPAL  
S.P.M.'S Bhivarabai Sawant Institute of  
Technology & Research  
Wagholi, Pune-412207



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EN 5314 / CEGP-013100



Prof. Dr. T. J. Sawant  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

Dr. T.K. Nagaraj  
ME. (Civil Engg), Ph.D (Civil Engg)  
LMISTE, LMIGS, LMIRC  
LMISRTT, LMIE  
Principal

Ref no/JSPM/BSIOTR/SPPU/9744/2018-19

Date: 16/10/2019

प्रति,

मा. संचालक,

परीक्षा व मुल्यमापन मंडळ,

सावित्रीबाई फुले पुणे विद्यापीठ पुणे.

विषय :- द्वितीय वर्षाच्या (2015) विद्यार्थ्यांच्या मूळगुणपत्रकावरील स्वतःचे नाव दुरुस्ती करून मिळण्याबाबत...  
महोदय,

वरील विषयांस अनुसरून विनंती करतो की, जे.एस.पी.एम.चे भिवराबाई सावंत इंस्टिट्यूट ऑफ टेक्नॉलॉजी अँड रिसर्च वाघोली, पुणे महाविद्यालय कोड क्र. 073. या आमच्या महाविद्यालयातील खान झैद मुहम्मद अबरार या द्वितीय वर्षातील विद्यार्थ्यांच्या सावित्रीबाई फुले पुणे विद्यापीठाच्या मे.- 2017 मध्ये झालेल्या विद्यापीठ परीक्षेच्या मूळगुणपत्रकावर स्वतःचे नाव चुकीचे छापले आहे ते नाव दुरुस्त करून देण्यात यावे.

सविस्तर माहिती खालीलप्रमाणे

| Sr.No | Name Of Students               | Exam & Seat No           | P.R.N. No | Eligibility No | Correct Name                   | Wrong Printed Name                                  |
|-------|--------------------------------|--------------------------|-----------|----------------|--------------------------------|---|
| 1     | KHAN ZAID<br>MUHAMMED<br>ABRAR | S150734285<br>(May-2017) | 71625582M | 12015270356    | KHAN ZAID<br>MOHAMMED<br>ABRAR | <u>KHAN ZAID</u><br><u>MUHAMMED</u><br><u>ABRAR</u> |

सोबत:-मूळगुणपत्रक (S150734285)

शैक्षणिक पात्रता क्र. यादी प्रत

दहावी व बारावी गुणपत्रक झेरॉक्स प्रत.

Letter Received

Fail



PRINCIPAL  
J.P.M.'S Bhivarabai Sawant Institute of  
Technology & Research  
Wagholi, Pune- 412207



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Date: - 15/10/19.

To,  
The Principal,  
JSPM B.S.J.O.T.R College,  
Waghodi, Pune.

Subject :- Request for College letter head  
and Eligibility list concern.

Respected Sir,

I Zaid Khan Mohammed  
Abrar passed out student of JSPM  
B.S.J.O.T.R college 2019 batch.

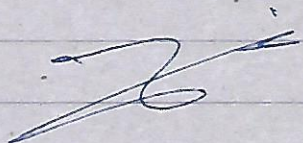
I hereby request you for college  
letter head as it is required for  
correction of name in my result from  
S.P.P.U. and eligibility list concern

The correction in my name is  
Khan Zaid Mohammed Abrar.

Corrected Name :-

Khan Zaid Mohammed Abrar.

I want to submit it to sppu for  
the correction of my name in the  
result.



Thanking you,  
Zaid Khan

Correct Name → KHAN ZAID

Wrong Name → MOHAMMED ABRAR.

→ KHAN ZAID MUHAMMED ABRAR



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LMISTE, LMIGS, LMIRC  
LMISRNIT, LMIE  
Principal

Ref no/JSPM/BSIOTR/SPPU/ 10153/2019-20

Date :22/01/2020

प्रति,

मा. संचालक,

परीक्षा व. मुल्यमापन मंडळ,

सावित्रीबाई फुले पुणे विद्यापीठ पुणे.

**विषय :- द्वितीय वर्ष (2015) विद्यार्थीनीचे मुळगुणपत्रक मिळण्याबाबत.....**

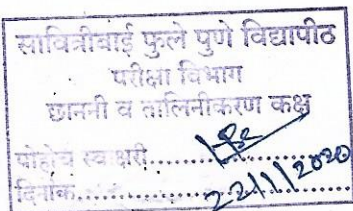
महोदय,

वरील विषयांस अनुसरून विनंती करतो की, जे.एस.पी.एम.चे भिवराबाई सावंत इन्स्टिट्यूट ऑफ टेक्नॉलॉजी अँड रिसर्च वाघोली, पुणे महाविद्यालय कोड कं. 073. या आमच्या महाविद्यालयातील द्वितीय वर्षाच्या अभियांत्रिकीच्या कॉम्प्युटर या अभ्यासशाखेच्या बोराटे रूतूजा रामहरी या विद्यार्थीनीचा प्रथम वर्षाचा विषय बॅकलॉग असल्यामुळे द्वितीय वर्षाचे मुळगुणपत्रक मिळाले नव्हते. तरी आत्ता सदर विद्यार्थीनी प्रथम वर्षाला मे. 2019 च्या विद्यापीठ परीक्षेला पास झाली असून तिचे प्रथम वर्षाचे मुळगुणपत्रक मिळाले आहे. तरी सदर विद्यार्थीनीचे द्वितीय वर्षाचे मे. 2019 च्या परीक्षेला पास झाल्याचे मुळगुणपत्रक खालीलप्रमाणे उपलब्ध करून देण्यात यावे.

सविस्तर खालीलप्रमाणे

| अ.कं. | विद्यार्थीनीचे नाव    | अभ्यास शाखा | पी. आर एन कं. | प्रथम वर्ष परीक्षा आणि बैठक कं. | द्वितीय वर्ष परीक्षा आणि बैठक कं |
|-------|-----------------------|-------------|---------------|---------------------------------|----------------------------------|
| 1     | BORATE RUTUJA RAMHARI | Comp.       | 71721888M     | F150730277<br>(May.-2019)       | .S150734223<br>(May.-2019)       |

सोबत :- निकाल प्रत



  
प्राचार्य  
**PRINCIPAL**  
Bhivarabai Sawant Institute of  
Technology & Research  
Waghodi, Pune-412207



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8-1-2020

To  
Principal, sir  
Jspm, BSTOTR

Subject:- Request for bringing my pending  
SE Result

Respected sir,

I Borate Rutuja Ramhari  
TECA) comp PRN 71721888M writing  
this application to request for bringing  
my pending SE result. As my FE ~~one~~  
two subject of FE was backlog so  
university has kept my SE result pending  
now. I have cleared my FE so I request you  
to appeal university to give me my SE  
result of May 19 2015 Pattern.

Your faithfully  
~~RS~~

~~RS~~  
8/1/2020

~~RS~~

~~RS~~  
10/11/2020

FE - BKLG

SE - Pending

10/01/20





JAYAWANT SHIKSHAN PRASARAK MANDAL'S  
**Bhivarabai Sawant Institute of Technology & Research**



Prof. Dr. T. J. Sawant  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

(Approved by AICTE New Delhi, DTE Mumbai & Affiliated to Savitribai Phule Pune University)  
Gat No. 719/1 & 2, Wagholi, Pune-Nagar Road, Pune-412207  
Ph : 020-067335108, 65217050, 67335100  
Telefax : 020-67335100  
Website : www.jspm.edu.in / www.bsiotr.org  
EN 6317 / CEGP-013109

Dr. T.K. Nagaraj  
ME. (Civil Engg), Ph.D (Civil Engg)  
LMISTE, LMIGS, LMIRC  
LMISRMAT, LMIE  
Principal

Ref no/JSPM/BSIOTR/SPPU/ 9817 /2019-20

Date :07/11/2019

प्रति,

मा. संचालक,

परीक्षा व मुल्यमापन मंडळ,

सावित्रीबाई फुले पुणे विद्यापीठ पुणे.

विषय :- तृतीय वर्ष (2015) विद्यार्थीनीच्या परीक्षा प्रवेशपत्रावरील विषय कमी करून मिळण्याबाबत.....

महोदय,

वरील विषयांस अनुसरून विनंती करतो की, जे.एस.पी.एम.चे भिवराबाई सावंत इंस्टिट्यूट ऑफ टेक्नॉलॉजी अँड रिसर्च वाघोली, पुणे महाविद्यालय कोड क्रं. 073. या आमच्या महाविद्यालयातील तृतीय वर्षाच्या अभियांत्रिकीच्या इलेक्ट्रॉनिक्स अँड टेलिकम्युनिकेशन या अभ्यासशाखेच्या संतोषी शिवलिंग स्वामी या विद्यार्थीनीने तृतीय वर्षाचा नियमित व द्वितीय वर्षाचा विषय बॅकलॉगचा नोव्हें.-2019 च्या परीक्षेसाठी ऑनलाईन परीक्षा अर्ज भरला आहे तो आपणांकडे अॅप्रो करून त्याचे चलन फी जमा केली आहे. परंतु सदर विद्यार्थीनी तृतीय वर्षाची नियमित विषयाची नोव्हें.-2019 ला परीक्षा देणार नाही तरी सदर विद्यार्थीनीचे तृतीय वर्षाचे नियमित विषय परीक्षा अर्जातून कमी करण्यात यावेत ही विनंती.

सविस्तर खालीलप्रमाणे

| अ.क्रं. | विद्यार्थीनीचे नाव      | अभ्यास शाखा | पी. आर एन क्रं. | परीक्षा अर्ज क्रं. |
|---------|-------------------------|-------------|-----------------|--------------------|
| 1       | SANTOSHI SHIVLING SWAMI | E&TC        | 7193478J        | 1310-03139         |

सोबत :- परीक्षा अर्ज

प्रवेश पत्र

निकाल पत्र



PRINCIPAL  
S.P.M.'S Bhivarabai Sawant Institute of  
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Wagholi, Pune-412207



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Mission: - "To provide, nurture and maintain an environment of high academic excellence, research and entrepreneurship for all aspiring Students, which will prepare them to face global challenges maintaining high ethical and moral standards."

JSPM's Bhivarabai Sawant Institute of  
Technology & Research  
Wagholi, Pune - 412 207

Inward No. 81112019-9177

# Application

To Principal,  
BSIOTR, Wagholi.

07/11/2019

Date: 7/11/2019

Subject :- Delete 3<sup>rd</sup> year all subjects  
in examform & also hall ticket.

Respected Sir,

I'm Swami Santoshi Shivling 3<sup>rd</sup>  
year student E & TC Dept. BSIOTR.  
I am not taking 3<sup>rd</sup> year admission  
regular, due to some medical issue.  
So please delete 3<sup>rd</sup> year all subjects  
in examform & also hall ticket. I  
will take 3<sup>rd</sup> year admission next year.

Thanking you.

Note:- I will appear for SE backlock subject.

Yours faithfully  
Swami Santoshi

Santoshi

To

Principal Sir,

communicated in sppu. and doing needful

as per requirement. All subjects must be removed from  
can be considered he exam form

07/11/2019

H.O.D.



JAYAWANT SHIKSHAN PRASARAK MANDAL'S

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**Prof. Dr. T. J. Sawant**  
B.E. (Elec.) PGDM, Ph.D  
Founder Secretary

**Dr. T.K. Nagara**  
ME. (Civil Engg), Ph.D (Civil Engg)  
LMISTE, LMIGS, LMIRC  
LMISMTT, LMIE  
Principal

Ref no/JSPM/BSIOTR/SPPU/10022/2019-20

Date :26/12/2019

प्रति,

मा. संचालक,

परीक्षा व मुल्यमापन मंडळ,

सावित्रीबाई फुले पुणे विद्यापीठ पुणे.

विषय :- द्वितीय वर्ष (2015) विद्यार्थ्यांचे ऑनलाईन परीक्षेचे गुण कॅरीफॉरवर्ड करून मिळण्याबाबत.....

महोदय,

वरील विषयांस अनुसरून विनंती करतो की, जे.एस.पी.एम.चे भिवराबाई सावंत इन्स्टिट्यूट ऑफ टेक्नॉलॉजी अँड रिसर्च वाघोली, पुणे महाविद्यालय कोड कं. 073. या आमच्या महाविद्यालयातील द्वितीय वर्षातील अभियांत्रिकीच्या मुजावर अक्रम हसनसाब व झरे विजय गंगाधर या विद्यार्थ्यांनी तृतीय वर्षाचा नियमित विषयाचा व द्वितीय वर्षाचा बॅकलॉग विषयाचा नोंद्वे.-2019 च्या परीक्षेसाठी ऑनलाईन परीक्षा अर्ज भरला आहे तो आपणांकडे अॅप्रो करून त्याचे चलन फी जमा केली आहे. परंतू सदर विद्यार्थ्यांच्या परीक्षा अर्जावर चुकून SIGNALS & SYSTEMS (204181) हा ऑनलाईन परीक्षेचा विषय समाविष्ट झाला आहे. त्या विषयाचे पूर्वीच्या परीक्षेचे गुण नोंद्वे. 2019 च्या निकालपत्रकामध्ये कॅरीफाफरवर्ड करून देण्यात यावेत ही विनंती.

सविस्तर खालीलप्रमाणे

| अ.कं. | विद्यार्थीनीचे नाव        | अभ्यास शाखा      | पी. आर एन कं. | विषयाचे नाव व कोड कं.         | कॅरी फॉरवर्ड करावयाचे गुण | परीक्षा अर्ज कं. |
|-------|---------------------------|------------------|---------------|-------------------------------|---------------------------|------------------|
| 1     | MUJAWAR AKRAM<br>HASANSAB | SE-2015<br>E&TC. | 71744465B     | SIGNALS & SYSTEMS<br>(204181) | 22                        | 1310-00284       |
| 2     | ZARE VIJAY<br>GANGADHAR   | SE-2015<br>E&TC. | 71744483L     | SIGNALS & SYSTEMS<br>(204181) | 21                        | 1310-00324       |

सोबत :- परीक्षा अर्ज  
प्रवेश पत्र

निकाल प्रत  
सावित्रीबाई फुले पुणे विद्यापीठ, पुणे-७.  
(पूर्वीचे पुणे विद्यापीठ)

दिनांक 26 DEC 2019

छाननी व तालिनीकरण कक्षा

आवक कं. ....



प्राचार्य  
PRINCIPAL  
S.P.M.'S Bhivarabai Sawant Institute of  
Technology & Research  
Wagholi, Pune-412207



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**Mission:** - "To provide, nurture and maintain an environment of high academic excellence, research and entrepreneurship for all aspiring Students, which will prepare them to face global challenges maintaining high ethical and moral standards."

D. 19/12/2019

To  
HOD Sir/ principal sir,  
BSIOTR Wagholi  
E & TC Department  
Pune.

Subject:- carry forward signal & system subject  
online exam marks.

Respected sir,

With reference to above subject. I am MUJAWAR  
AKRAM HASANSAB. E & TC department in our college.  
I have already passed in signal & system online exam  
but print mistake on my hall ticket. these are  
showing online exam. I have passed in this subject  
so please carry forward the my marks on S & S subject

Thank you.

To. O.S/Sir

Forwarded for consideration

Yours faith fully student

~~Ak~~  
Mujawar Akram Hasansab

E & TC department

SEAT NO. 71714465B SE

Pattern - SE 2015 E & TC

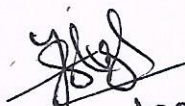
subject code      subject      marks online

204181      Signal & System

22

Mob.

8007142606

  
19/12/2019

PRINCIPAL

S.P.M.'S Bhivarabai Sawant Institute of  
Technology & Research  
Wagholi, Pune-412207

Date: 19/12/19

To,  
HOD Sir/Principal BSIOTR  
E&TC Department  
BSIOTR Waghali  
Pune,

Subject:- Carry forward signals & systems subject  
Marks in online exams.

Respected sir,

with the reference above subject I am  
Nijay G. Zare (7174483L). E&TC department  
in our collage. I have already passed in this  
subject. (Signals & systems) Online exams, but  
printing mistake on my hall ticket, this subject  
shown online exams, I have passed in this subject.  
So please carry forward the my marks on  
this subject.


Thanks you.

Yours faithfully

To O.S/S.S

forwarded for consideration

Nijay G. Zare  
(7174483L)

  
19/12/2019  
PRINCIPAL

S.M.'S Bhivarabai Sawant Institute of  
Technology & Research  
Waghali, Pune- 412207

SE. 2015 pattern



subject: Signals & systems  
(204181)

Marks:- 21 in online exam